

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCCOOK VALLEY SCHOOL DISTRICT

BUDGET & PROPERTY COMMITTEE

**Tuesday, April 10, 2007
SAU OFFICE
7:00 PM**

MINUTES

Attendees: Craig Hicks, Bill McKinnon, Tom Welden, Ray Cote, Dan Harper, Gail Cromwell, Arthur Knight, Marian Alese, Linda Potter, Dick Dunning, Sue Copley, Gib West

Craig Hicks called the meeting to order at 7:00 p.m.

**1. Approval of Minutes
March 19, 2007**

Ray Cote moved to accept the minutes of the March 19, 2007 meeting. Tom Welden second. Gail and Bill and Dan abstained. Motion carried.

2. CVHS Architect Discussion

Craig said that we received a proposal from Dennis Myers in 2006.

Craig said that we have to have a proposal before the voters by 2008 for ADA compliance. We need to know what work is needed, what the scope is, and how we are going to fund it.

Marian Alese said that she remembers from prior discussion that the ADA compliance was around \$375,000 to get us into compliance. Total cost would be approximately \$5 million. We have money in the budget to hire an architect to review. Craig said that he would not like to spend the money on an elevator. He would not like to require the girls to hike up to the second floor. He said that he didn't think that it was fair.

Ray Cote suggested that the next Budget & Property meeting take place at the high school so that a walk through could be conducted.

Craig provided a verbal outlay of the building. He felt that two floors could come out of the wings. He explained upgrades that might make the changes more approachable.

Craig asked what kind of scope we wanted to come up with.

Arthur asked if we had a discussion about renovating things versus building things and matching funds. He thought that it would be better to build rather than renovate when considering aid.

Marian said that the total has to be at least 25% of the total value of the building when considering aid. She said that information could be pulled together.

Arthur thought that it was less expensive to build for the district.

Craig said that he would like a scope defined by the next meeting. He suggested consulting other lead architects.

Ray Cote asked what the general condition of that end of the building was.

Marian said that Jon Hall could really speak to what that end of the building needs along with Mike Kammer and Mike Mooney.

Craig proposed that April 30th be the next Budget & Property meeting at ConVal.

Gail said that we need to identify what our bare bones needs are. Bill McKinnon said that he would like to see a long range plan that would fit into future plans.

Marian said that is part of what Jon wants to talk about. It encompasses fields and structure. Dan Harper said that he has had questions come about the completion of fields. Craig said that from a voters point we need to identify exactly what is required to become compliant.

Gib expressed some concerns and suggested that it would be difficult to conduct a tour and take questions in one evening. Craig said that we will set aside time to discuss just this topic.

Marian said that some of Gib's concerns have been spoken about often. It is a matter of time and money.

3. **Upcoming Facility Needs**

Marian distributed a list by building of major issues that are being addressed or need to be addressed. (See Attachment #1)

Craig asked about the PES HVAC problem.

Sue Copley said that often it gets so hot in the gym area that the teacher has to open the door to cool things off which sets off the whole system.

Gail Cromwell asked if the gym actually needed heat. Sue Copley said that it did require heat. That end of the building has recessed doors and due to traffic situations a wind tunnel effect occurs.

Craig asked for a way to understand which of the items on the attachment have begun and have been encumbered. Marian said that she could provide that information.

Craig asked about the freeze board item listed. Marian said that the small schools for the most part require freeze board that needs replacement. They are in the process of contacting the builder and contractor regarding this issue. Marian said that some of this work can be done by our in house maintenance staff.

Marian said that we are involved with the NH Saves energy audit. There may be grant money available or lease/purchase situations available.

Craig asked how much carpeting is being replaced. He suggested that we consider what we are using for flooring. Tile is healthier than carpeting he said.

Bill McKinnon said that one objection to tile is the noise level.

Craig asked if the Town of Frankestown was contacted regarding tree removal around the school. Marian confirmed that they had been contacted and declined.

She said that the Town of Antrim has been a great partner to work with. Marian said that the towns use our buildings a lot and it costs us money around maintenance and utilities.

Gail Cromwell said that she has had discussions about TES and one of the problems is the distance to the school. She said that if we asked Tim Fisk, road agent, if he would be interested in digging around the fire hydrant he might be able to help.

Craig suggested that Underground Testing Services (UTS) be contacted to look at the hydrant.

Marian said that she will ask Mike Kammer to contact Tim Fisk about the hydrant.

Craig asked what we are paving at PES. Sue Copley said that it was in the original plan to expand the parking area. At most there are five available parking spaces during the day. Craig said that Brocks, Pike, and Wilcott should be contacted for paving bids.

Marian said that she would get building aid information.

4. **Future Real Estate Acquisitions**

Craig spoke about obtaining another entrance/exit at CVHS. He also said that we need to address student parking and might consider an entry gate that students would access with a card. He added that we really need to make a second way into CVHS for emergency purposes.

Ray said that it is well worth putting together a proposal for a warrant article. He felt that an additional access way would be well worth it.

Craig said that we are looking at the future in obtaining space for the SAU to open up the current space for student use. Gail Cromwell asked why we think enrollment is going up.

Gail suggested that grades 1-5 and 6-12 combine and open up this space for the tech center. Tom said that it might not be popular to have sixth grade students with twelfth.

Gail said that if different programs were set up it could be acceptable.

Craig said that several years ago he talked about cost savings by transporting students to smaller schools. Marian said that discussions have begun about the possibility of having West Peterborough travel to Dublin and other moves. They have been very preliminary discussions. Craig said that enrollment has not decreased in Peterborough and there is potential to place students in other places if the parents will take responsibility for travel. Marian said that criteria will have to be set up for such a plan.

Arthur asked if towns don't contribute per student. Craig said it is an accounting item.

Craig said that this item could be added to the "short list".

Gail said that she would like to see this occur next year on a trial basis. Principals could review "applications" so that balance would remain in tact.

Tom said that we don't want to make low population areas lower than they already are.

Should a student go to a different elementary school that may cause them to desire a particular middle school. He said that all aspects need to be thought of.

Ray Cote said that this is an opportunity to see how we can function as a district.

Tom suggested that the May 1st meeting be the opportunity to further discuss this.

Tom said that there is an article about Charter Schools in the paper. Board discussion would be desired.

Marian said that she had a one page sample report of information relative to staffing that Gail had requested. She asked that this information be reviewed and she could further refine. (See Attachment #2)

Gail said that she is more interested in totals without the names. She would like to know the contracts by which we employ people by category. Teacher contracts components, maintenance staff, administrators, administrative staff (broken down by school staff/SAU) etc.

Craig adjourned the meeting at 8:00 p.m.

Respectfully submitted,

Brenda Marschok