

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD  
Tuesday, October 17, 2006  
SAU Office**

**6:30 p.m.**

**Communications Sub-Committee  
MINUTES**

**Attendees:** Stewart Brock, Craig Hicks, Tom Welden, Ray Cote, Bart Goodeve, Paul Bartolomucci, Bill McKinnon, Keith Burke, Christy Greene

Stewart Brock called the meeting to order at 6:30 p.m.

**1. Approval of Minutes from 9/13**

A roll call vote was called to accept the minutes of the September 13, 2006 meeting. Tom Welden abstained. All else in favor.

**2. School Board Website update**

Paul Bartolomucci said that the Board memberships are listed alpha by town and by member. In the upper right hand corner of the site are calendar prompts as well as minutes and agendas, district policies, budget information, and frequently asked questions. In addition, a listing of committees is posted. Meeting schedules will be detailed. The Conval School Board Minute pages are listed by Board and committee. Paul asked who on the Communications committee should approve the text on the web page. It was agreed that Stewart Brock would approve the text.

The FAQ section is under construction. A description of the subcommittees will be added. School Board Goals will be emailed from Tom Welden to Keith Burke to be included. Keith Burke said that the list serve will be included on the main page.

**3. List server update**

Bart Goodeve asked when list serve will be live. Mr. Burke said that it is currently live. There will be a link from the main web page. Stewart said that people can sign up on the web page if they would like to receive regular communications. Ray Cote asked when the SAU will start posting minutes. Keith said that we can begin with tonight's minutes.

**4. New graduation requirements communication plan**

Stewart asked what type of plan we would want to have in place once a decision is arrived at to get the information out about the graduation requirement commitment. Stewart said that we will get a recommendation from the Superintendent requesting us to adopt a plan. He asked what type of meeting we would like to hold to share information. Tom said that it should be one of the agenda items at a regular School Board meeting. This ends a cycle from where we began. We don't want to go through another cycle by reinventing the wheel. We want to frame it as a hearing by detailing what the Board is supporting. Ray said that there would be a recommendation from the Superintendent and then a Board position on that recommendation. Bart Goodeve said that

we have to decide how we are going to do this to invite public participation. Stewart asked if we have a regularly scheduled meeting, would we put out a flyer detailing this piece of the meeting. Bart said that it would be nice if something could be published in the press prior to the meeting. Tom said that we could explain the process to date and let the public know what the final piece will be and include it in the newspaper. Stewart said that this information could also go out to list serve. If they like the outcome or not, the public should be engaged. Bart said that the newspaper would need to address how we got here, what the components are, and what the Board is wrestling with. We would require something a little more analytical. Ray said that he wants to have the Superintendent present what the bulk of the plan is, take it to Education, and then to the Board. Bart said that the press would probably get a fair idea of what is going on after the Education meeting.

## **5. General Business**

Stewart thanked everyone for their input this evening.

The meeting was adjourned at 6:53 p.m.

Respectfully submitted,

Brenda L. Marschok