

Education Committee Minutes - 4/7/03

In attendance: Sue Dell, Sue Copley, Paul Bartolomucci, Andy Paul, Barbara Busenbark, Craig Hicks, Keith Burke, Joe MacGregor, Tom Welden, Christie Greene, Denise Holmes, Bruce Dechert, Richard Morel, Ms. Laura Stoneking, Ken Youn

1 - Communication: School Community/Parents

SAU	†External	Inter	
●	<ul style="list-style-type: none"> <li>● Web pages</li> <li>● Annual Report</li> <li>● Post meeting in local papers</li> <li>● Chamber of Commerce</li> <li>● Rotary</li> </ul>	<ul style="list-style-type: none"> <li>● Staff newsletter</li> <li>● electronic surveys</li> <li>● curriculum committees (4)</li> <li>● safety committee</li> <li>● weekly administrators meeting</li> <li>● new staff orientation</li> <li>● committees (safety, tech, 4 curriculum)</li> </ul>	●
●	†† ConVal High School	Middle Schools	Elem Schools
1. How do the SAU/schools communicate with residents who do not have children in the schools?	<ul style="list-style-type: none"> <li>● local newspapers</li> </ul>	<ul style="list-style-type: none"> <li>● newsletters goes out to some community members</li> <li>● exterior banners</li> <li>● web site</li> <li>● local newspapers</li> <li>● posters places around towns</li> </ul>	<ul style="list-style-type: none"> <li>● local newspapers</li> <li>● senior activities</li> <li>● community functions</li> <li>● town newsletters</li> <li>● board members</li> <li>● posters around town of events</li> </ul>
● 2. Are there active mechanisms in place to get information back from parents/community members? (communication needs to be two way)	<ul style="list-style-type: none"> <li>● † Athletic Surveys</li> <li>● Ace awards</li> </ul>	<ul style="list-style-type: none"> <li>● Parent forums</li> <li>● Parent Advisory council</li> <li>● Advisors solicit feedback on students</li> <li>● Handbook planner</li> <li>● forms that require responses</li> <li>● liaison w/police dept.</li> <li>● D.A.R.E.</li> <li>● notes/letters/email</li> </ul>	<ul style="list-style-type: none"> <li>● phone calls</li> <li>● email</li> <li>● PTO meetings</li> <li>● informal communication in town locations (dump, grocery stores, post office, etc.)</li> <li>● surveys</li> </ul>
● †3. How can parents/community express concerns with curriculum, co-curricular activities and sports and behaviors at the schools in a manner that others who have the same concerns could share that information and the answers?	<ul style="list-style-type: none"> <li>● † Contact Department heads or athletic director</li> </ul>	<ul style="list-style-type: none"> <li>● Parent Advisory Council</li> <li>● Parent Forums</li> <li>● Open House</li> <li>● Parent Conferences</li> <li>● phone/e mail</li> </ul>	<ul style="list-style-type: none"> <li>● PTO</li> <li>● curriculum nights</li> <li>● email/phone calls</li> <li>● surveys</li> </ul>
● † 4. Suggestion box	† no	no	no
† 5. What ways do the schools use to communicate with parents?	<ul style="list-style-type: none"> <li>● newsletters</li> <li>● progress reports/report cards</li> <li>● e mail/phone</li> <li>● open houses</li> <li>● information meetings</li> </ul>	<ul style="list-style-type: none"> <li>● Advisor acts as liaison - phone calls and weekly progress reports</li> <li>● web site</li> <li>● newsletter</li> <li>● student planners</li> </ul>	<ul style="list-style-type: none"> <li>● newsletters</li> <li>● web site</li> <li>● e mail/phone</li> <li>● letters/flyers</li> <li>● posters</li> <li>● PTO</li> </ul>

	about trips, honors classes, etc. ● meetings with coaches	● phone/e mail ● banners ● posters	
● † 6. How often do they correspond with parents?	● † monthly or bi-monthly	● weekly/monthly and in some cases daily	● weekly
● 7. †How are parents informed of special events such as Open House, Performances, Information Nights, etc.?	● † newsletter ● local papers	● posters ● banners ● newsletters ● notices mailed home ● local papers ● advisors	● flyers ● posters ● newsletter ● local papers ● notices ● calendars
● †8. Are there school procedures for contacting parents when there are particular (academic) concerns about students?	● teacher will contact parent†	● advisor contacts parents ● 2 D grades require conference with parents/advisor/guidance and administrator	● teachers contact parents and solicit the help of other professionals in the building as the need presents
● †9. Are there school procedures for teachers to contact parents?	† same as above	same as above	same as above
†10. How do schools reach out to the business community to find their needs and match those to our course offerings? The relationship between school and area employers has always been an area I have not clearly understood. Do we do this and if yes who handles this communication?	● † Chamber of Commerce ● Advisory Committees for ATC ● Student Internships ● Dept. of Ed	● Invite local businesses to their classrooms ● Chamber of Commerce ● community based projects ● community service ● career day ● Rotary ● Lions ● Kiwanis ● United Way ● Salvation Army ● Field trips	● fund raising support ● classroom demonstrations ● field trips to local businesses ●