

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**Tuesday, January 21, 2003  
CONVAL HIGH SCHOOL – LUCY HURLIN THEATER**

**Budget Hearing – 7 p.m.  
Board Meeting – Immediately Following Hearing**

**Public Hearing  
MINUTES**

**Board**

Joe MacGregor, Tom Welden  
John Stanek, Christy Greene  
Barbara Busenbark, Andy Paul  
Dan Harper, Ken Young  
Rick Fredericks, Ray Cote,  
Craig Hicks, Richard Morel  
Denise Holmes

**Administration**

Keith Burke, Supt.  
Paul Bartolomucci, Asst  
Marian Alese, Bus Adm  
Rick Nannicelli, GBS  
Marc Edelheit, GBS  
Niki McGettigan, TES  
Bruce Dechert, SMS  
Sue Copley, PES  
Sue Dell, CVHS  
Dick Dunning, SMS  
Emily Hartnett, GES  
Anita Flanagan, HES  
MaryEllen Stanley, FES

**Call to Order**

**Joe MacGregor** called the Public Hearing to order at 7PM, and welcomed all. At this time, the meeting was turned over to **Budget & Property Chair, Rick Fredericks**. **Rick** explained the budget prep process and the highlights of the proposed 2003 – 2004 budget, noting that **on advice from the Department of Revenue, the \$1,044,485 disputed from 2002 – 2003 was included in both the proposed operating and default budget for next year**. The warrant will also include **questions on appropriations to both the Special Education Trusts and Capital Reserve accounts**. **There will also be a question on continuing the athletic fields improvement.**

Rick reiterated the Board's mandate to **sustain a forward looking process** that allows both the Board and the public to have greater access and influence on the budget planning process (See attached).

At this time the meeting was opened to **questions from the floor**. Discussion included looking at **prior expenditures** (these will be included in the annual report, and looking at **possible reductions**. It was noted that the District has a program approval process that not only reviews proposed programs, but also looks at existing programs on a regular basis. Other items discussed included **federal mandates and the impact of No Child Left Behind**.

Suggestions for the annual meeting included **charts and graphs** depicting the individual elements of the budget. It was noted that the future will include new agreements with the CVEA and bus company. **Tom Welden** noted that the District has made a major capital investment over the last 10 years, and a commitment to staff, stating that ConVal is a District that is able to meet the varied needs of its students. Discussion followed.

Hearing no further questions, motion to adjourn at 8:10 by John Stanek. Second by Barbara Busenbark. Unanimous.

Respectfully submitted,

Marian Alese

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# Board Meeting – Immediately Following Hearing

## MINUTES

### Board

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### Call To Order

**Joe MacGregor** called the meeting to order at 8:15.

### 1. Minutes (Board Vote Required)

#### a. January 7, 2003

**Motion to approve as presented by Richard Morel. Second by Barbara Busenbark. Unanimous.**

### 2. Superintendent's Report and Presentation of Business

#### a. Salvation Army Plaque Presentation to Louise O'Sullivan

**Dick Dunning** presented **Louise O'Sullivan** with the award for outstanding community service, with "grateful appreciation". Congratulations!

#### b. Request to Accept A Gift or Donation (Board Vote Required)

1. South Meadow School – has received from The Daniels Foundation a gift of \$1500 to be used in the Library for various programs

**Motion to accept with gratitude by Andy Paul and second by Rick Fredericks. Unanimous.**

#### c. Personnel (Board Vote Required) *Please bring your agenda with you.*

1. Certified Nominations – 2002-03  
CVHS
  - a. Leah Ryan – Secondary Math Teacher
  - b. Scott Alexander – Math Teacher
2. Co-Curricular Nominations – 2002-03  
GBS
  - a. Scott Baldwin – Intramural Indoor Floor Hockey – Gr. 7/8
  - b. Sandi Chamberlain – Cheerleading Coach
  - c. Johanna Dow – Cup Stacking Club
  - d. Dick Hebert – Intramural Indoor Floor Hockey – Gr. 5/6
  - e. Beth SanMartino – Special Olympics
3. Child Rearing Leave  
CVHS
  - a. Kimberly Hanson Morrill

**Motion to approve items 1 – 3 by Dan Harper (these have been reviewed by the Personnel Committee), and second by Richard Morel. Unanimous.**

### **3. Reports**

**a. Principal**

No report.

**b. Student**

No report.

**c. Communication**

**Andy Paul** reported that the committee will be working with Budget & Property regarding the proposed budget for next year.

**d. Education**

**Will meet February 3.**

**e. Budget and Property**

**Rick Fredericks** reported that the committee met last week , and has decided to **move ahead with the fields project at CVHS.** Discussion.

**Vote on Proposed Budget & Warrant**

Discussion began on the proposed budget and warrant. **Motion to approve proposed budget for 2003 – 2004 in the amount of \$35,934,418 by Rick Fredericks. Second by Barbara Busenbark. Unanimous.**

**Motion to approve warrant as presented by Rick Fredericks. Second by Andy Paul. Keith Burke** reported that the warrant had been reviewed by District counsel and the Department of Revenue. Discussion began regarding Article #9 (\$100,000 for the continuation of the CVHS fields project). **Motion to amend Article 9 to \$38, 000 by Craig Hicks. Second by Barbara Busenbark. Motion passed 9 – 3. Motion to strike Article 9 completely by Richard Morel. Second by Tom Welden. Motion failed (2 – 10) after discussion.**

**Motion to approve Warrant as amended (Article 9 amount is \$38,000) by Craig Hicks. Second by Richard Morel. Vote – taken – motion passed.**

**f. Personnel**

**Dan Harper** reported that the committee met last Monday, and in addition to the **actions taken earlier, reviewed job descriptions** for the maintenance staff. It should also be noted that CVHS teacher **Ann Moeller may be a candidate for the Christa McAuliffe Sabbatical program. Next meeting is February 10.**

**g. Staff Development**

**Ken Young** reported that the committee **is continuing its review of the paraprofessional certification program.**

**h. Steering**

**Has not met.**

i. **Technology**  
**January 27.**

j. **Building Committee**  
**Has not met.**

**4. Old Business**

**Keith Burke** reported that as noted earlier, the **DRA has advised the District to place the disputed amount of \$1,044,485 in both the operating and default budget for next year.** In addition, the **District will be able to borrow against Adequacy grant** funds if the cash flow for this year is tight. Discussion began regarding **moving forward to the Supreme Court** with this matter. **Motion to end the matter now (not move forward to Supreme Court) by Craig Hicks. Second by John Stanek. Unanimous.**

**5. New Business**

**Barbara Busenbark** reported that the **Peterborough Board members** met with the **Peterborough Selectmen**, and will also have **joint meeting with the Education Committee** in the future.

**6. Approval of Manifests (Board Vote Required)**

**Marian Alese** certified that manifests **87-95, Dec 16 Bldg** and payroll **14** have been reviewed and are proper charges against the Contoocook Valley School District for goods and/or services and have been properly reviewed prior to their submittal to the School Board. **Motion to approve as presented by Rick Fredericks. Second by Barbara Busenbark. Unanimous.**

**7. Non-Public Session: RSA 91-A:3,lic**

Motion to enter **Non-Public Session** as per **RSA 91-A:3,lic** to discuss a personnel matter by **Dan Harper** and second by **Richard Morel** at 9:40. Board polled – unanimous.

**Return to Public Session**

**Motion to exit non-public session and seal the minutes at 9:50 p.m. by John Stanek. Second by Barbara Busenbark. Unanimous.**

**Adjournment**

**Motion to adjourn at 8:50 by Ken Young, and second by Andy Paul. Unanimous.**

**Respectfully submitted,**