

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD MEETING
Tuesday, January 29, 2002
SAU Office**

**Steering Committee
7 p.m.**

**Board Meeting
7:30 p.m.**

MINUTES

Board

Diane Creeley, Chair
Anne-Marie Irwin,
Joe MacGregor,
Dan Harper,
Denise Holmes, Denice Glover
Ken Young, Barbara Busenbark
Christy Greene

Administration

Keith Burke, Supt.
Paul Bartolomucci, Asst.
Marian Alese, Bus Adm
Bruce Dechert, SMS
Tammy Drozin, SpEd Dir
Sue Copley, PES
Dave Rollins DCS

Andrew Wiley, Student Rep

School Board Meeting Called to Order

Diane Creeley called the School Board meeting to order at **7:30**.

1. Minutes (Board Vote Required)

a. January 15, 2002

Motion to **approve as amended (see below) by Denice Glover and second by Anne-Marie Irwin. Unanimous.**

Amendments to minutes: Page 2 – School Board Meeting called to order at 8:26. Page 4 – In the case of inclement weather, scheduled meetings will be held, unless notified otherwise by the SAU.

2. Contract Signing

Mike Elkavitch and Greg Scerbinski were in attendance for the signing of the new agreement with the **CVEA**. This agreement will be presented to the voters on **March 12**.

3. Superintendent's Report and Presentation of Business

a. Request to Receive A Gift or Donation (Board Vote Required)

1. Pierce Elementary School – has received from John J. Cronin, III, a Macintosh Performa 550 Computer System for classroom use
2. Pierce Elementary School – has received from Arnold and Jean Cernota an Apple Computer System also for classroom use
3. Peterborough Elementary School – has received from MacLean-Stevens a commission check in the amount of \$919.10 for various school projects

Motion to **accept with gratitude by Joe MacGregor. Second by Ken Young. Unanimous.**

4. Reports

a. Principal – Dave Rollins

Dave Rollins (DCS) and Penny King presented a slide show on **Reading Recovery**, and the methods used in the process, based on the book ***Shaping Literate Minds***. Students interact with both teachers and other students in this process. Exercises include reading aloud to each other and writing. The program features 9 key beliefs for successful readers, ranging from past experiences, to active book discussions among peers.

b. Student

No Report.

c. Communication

Dan Harper reported that the newsletter was out. Addition mailers will include the Board's position paper on each of the articles (contributions are needed for this mailing).

d. Education

Met on **January 28**. **Anne-Marie Irwin** reported that the main topic for the evening was a review of the **Educational Support Teachers (EST) program**, initiated by **Tammy Drozin in 1996**. The intent of the program is to provide better services to students across the district, within the elementary schools. Each school currently has at least **1 full time Special Ed teacher, and one full time Special Ed aide, who identify early intervention strategies**. This means that potential problems can be identified at an earlier stage, communication with parents can begin sooner. The program has been very successful.

The second item for discussion was the next 3 goals of the District's Local Education Improvement Plan (LEIP). The LEIP is in the final stages of completion, and will be submitted to the State in early summer.

Next meeting is **February 4**.

e. Budget and Property

Has not met.

f. Personnel

Will meet February 11.

g. Staff Development

Denice Glover reported that a subcommittee has been formed to review and revise the forms used by staff members, in order to facilitate the process.

h. Steering

Met earlier this evening. Topics covered included the progress of construction. **Diane Creeley** noted that the District **will receive building aid for the Baystone agreement**. Tentative date for the **Board retreat is April**. In addition, there will be a **meeting on Monday or Tuesday to plan for the District Meeting Part I on Wednesday**.

i. Technology

Next meeting is January 31.

j. Building Committee

Keith Burke reported that both subcommittees have met and made some minor changes to the plans. **Clough Harbor** is ready to begin the **Master Plan for the fields at CVHS**. The full committee will meet sometime in the near future.

Ocean Bowl Brochure

Joe MacGregor noted that students from CVHS were on the cover of the brochure for this year's competition. Congratulations!

5. Old Business

a. Policy Adoption

GA – Personnel Policy Goals

GBA – Equal Opportunity Employment

GBA-1 – Nondiscrimination Policy Amendment

GBB/ABB – Staff Involvement in Decision Making

GBC/IB – Staff Ethics

Motion to **adopt** the above policies (which have been on the table for 30 days) by **Joe MacGregor**. **Second by Anne-Marie Irwin**.

Unanimous.

b. Change of School or Assignment Policy

Motion to place policy JCA on the table for 30 days by **Joe MacGregor**. **Second by Ken Young**. **Unanimous.**

6. New Business

a. Warrant Article Assignment

Diane Creeley asked for volunteers to present the warrant articles at Meeting Part I. Assignments for each article were noted.

Approval of Manifests (Board Vote Required)

Marian Alese certified that manifests **104-109 and Jan 23** payroll have been reviewed and are proper charges against the Contoocook Valley School District for goods and/or services and have been properly reviewed prior to their submittal to the School Board. Motion to **approve** by **Barbara Busenbark** and second by **Denice Glover**. **Unanimous**.

8. Non-Public Session: RSA 91-A-3, IIc
Not needed.

Adjournment

Motion to adjourn by Anne-Marie Irwin at 8:45. Second by Barbara Busenbark. **Unanimous**.

Respectfully Submitted,