

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD MEETING  
Tuesday, February 12, 2002  
SAU Office**

**Steering Committee  
7 p.m.**

**Board Meeting  
7:30 p.m.**

**MINUTES**

**Board**

Diane Creeley, Chair  
Anne-Marie Irwin,  
Joe MacGregor,  
Dan Harper,  
Denise Holmes, Aaron Kullgren  
Ken Young, Barbara Busenbark  
Christy Greene, John Stanek

**Administration**

Keith Burke, Supt.  
Paul Bartolomucci, Asst.  
Marian Alese, Bus Adm  
Dick Dunning, SMS  
Sue Copley, PES

**School Board Meeting Called to Order**

**Diane Creeley** called the School Board meeting to order at **7:33**.

**Moment of Silence**

**Diane Creeley** asked for a moment of silence in remembrance of **Pam Snitko** who passed away this week.

**1. Minutes (Board Vote Required)**

**a. January 29, 2002**

Motion to **approve** as presented by **Anne-Marie Irwin**. **Second** by **Aaron Kullgren**. **Unanimous**.

**2. Superintendent's Report and Presentation of Business**

**a. Request to Receive A Gift or Donation (Board Vote Required)**

1. South Meadow School has received an Apple Mac 6300 computer system valued at \$425. from Ms. Laurie Austin  
Motion to **accept with gratitude** by **Joe MacGregor**. **Second** by **Barbara Busenbark**. **Unanimous**.

**3. Reports**

**a. Principal – Adine Aldrich**

This item was listed in error, since the Board met at FES earlier in the year.

**b. Student**

No report.

**c. Communication**

**Dan Harper** noted that the mailer regarding the vote on March 12 will be going out shortly, as will the Board's position paper. **Diane Creeley** reminded the Board that donations are required from Board members for this particular mailer. In addition, the budget, warrant, and explanation of teacher contract is available on the website.

**d. Education**

**Anne-Marie Irwin** reported that the committee met on **February 4**. The main topic of discussion was a review of the **Guidance** program. Representatives from elementary, middle and high school guidance departments were on hand to cover the highlights of each program. All guidance staff meet on a regular basis to discuss issues and plan strategies for particular problems. **Paul Bartolomucci** will continue to evaluate the present system and plan curriculum development.

The second item on the agenda was the **Curriculum Implementation Timeline**. This has been modified to allow more flexibility. It was decided to move language arts and social studies back one year, in order to carefully implement the math and science programs begun this year.

Next meeting is **March 4**.

**e. Budget and Property**

**Aaron Kullgren** reported that the next meeting will be **February 19** – items on the agenda include updates on the **Pierce School Air Quality** issue and the **maintenance plan** for the district. In addition, **Kevin Burke** will be doing a presentation on the **Rider Reader**.

**f. Personnel**

**Joe MacGregor** reported that the committee met last night. Topics discussed included an **employee recognition program**, and the continued review of **job descriptions**. In addition, the committee approved co-curricular positions (see attached list).

**Motion to approve nominations as per the attached list by Joe MacGregor, second by Christy Greene. Unanimous.**

**g. Staff Development**

**Paul Bartolomucci** reported that the committee met Monday. Items discussed were the new forms and the new process for approval.

**h. Steering**

Met earlier this evening. **Diane Creeley** noted that the **Board retreat** will be on **May 1 at Monadnock Hospital at 6pm**.

**i. Technology**

**Barbara Busenbark** reported that the technology meeting was cancelled due to inclement weather and has been rescheduled for **February 21**. It was also noted that the library automation process is moving forward.

**j. Building Committee**

**Keith Burke** reported that all projects are moving forward. Drawings for AES & PES are due at the end of the week.

**4. Old Business**

None.

**5. New Business**

**Keith Burke** reported that the District is very pleased to accept **\$880,000** in **scholarship funds from the estate of Isabel Miller**. These funds will be managed by **NH Charitable Trust**, and will be used for **graduates of CVHS that will be entering the teaching profession**.

**6. Approval of Manifests (Board Vote Required)**

**Marian Alese** certified that manifests **110-117** and **Feb 6** payroll have been reviewed and are proper charges against the Contoocook Valley School District for goods and/or services and have been properly reviewed prior to their submittal to the School Board. Motion to **approve** by **Aaron Kullgren** and second by **John Stanek**. **Unanimous**.

**7. Non-Public Session: RSA 91-A-3,IIc**

**Joe MacGregor** moved that in accordance with RSA 91-A-3, IIc the Board enter non-public session at **8:05** to discuss **a student matter**. Second by **Barbara Busenbark**. Board polled – unanimous.

**Exit Non-Public Session.**

**Motion to exit non-public session and seal the minutes at 8:10 p.m. by Aaron Kullgren. Second by John Stanek. Unanimous.**

**Adjournment**

**Motion to adjourn by John Stanek at 8:11. Second by Christy Greene. Unanimous.**

**Respectfully Submitted,**

**Marian Alese**