

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCCOOK VALLEY SCHOOL DISTRICT

**Tuesday, March 6, 2007
SAU Office**

School Board Meeting

MINUTES

Board

Mary Allen, Beverly Bacon,
Stewart Brock, Ray Cote,
Gail Cromwell, Butch Estey,
Bart Goodeve, Christy Greene,
Craig Hicks, Arthur Knight,
Bill McKinnon, Tom Welden

Administration

Keith Burke, Supt.
Marian Alese, B.A.
Linda Potter, SpEd.
May Clark, DCS
Sue Copley, PES
Sue Dell, CVHS
Dick Dunning, SMS
Anita Flanagan, HES
Tim Iwanowicz, GES
Deb Lesure, AES
Gib West, GBS

1. Call to Order and Pledge of Allegiance

Tom Welden called the meeting to order at 7:03 p.m. The Pledge of Allegiance was recited.

A moment of silence was held to recognize the death of SMS eighth grader Kaylee Schnurr and for her family and friends.

2. Minutes (Board Vote Required)

a. February 13, 2007

Butch Estey moved to accept the minutes of the February 13, 2007 meeting. Craig Hicks second. Stewart Brock abstained. All else in favor.

b. February 20, 2007

Butch Estey moved to accept the minutes of the February 20, 2007 meeting. Stewart Brock second. Bart Goodeve abstained. All else in favor.

3. Public Comment

a. Shelly Nelkens

Bill McKinnon said that Shelly is unable to attend tonight and would like to be scheduled at the next Board meeting.

4. Superintendent's Report and Presentation of Business

a. Request to Accept a Gift or Donation (Board Vote Required)

1. ConVal High School has received from Craig Hicks a donation of building supplies valued at \$224.10 to be used by the Robotics Team.

Stewart Brock moved to accept the donation as read. Tom Welden second. Butch Estey added with gratitude. Unanimous.

c. Personnel (Board Vote Required) Please Bring Your Agenda with you
Keith brought forward nominations for CVHS Athletics, GBS Athletics and Co-curricular, and SMS Athletics with two changes. Boy's Varsity track changed as well as the stipend for GBS Boy's Baseball. .

Stewart Brock moved to accept the nominations and leave of absence with the changes. Bart Goodeve second. Butch Estey abstained. All else in favor.

Stewart Brock moved to accept the request for leave of absence by Enid Rae Smith. Bart Goodeve second. Unanimous.

d. Monthly Events Calendar

Tom said that voting will take place on March 13th. The next Board meeting will take place in Temple on March 20th. There will also be a Board meeting in conjunction with a community forum for the Superintendent search on March 21st at CVHS.

Arthur Knight said that he will be out of town until March 28th.

5. Reports

a. Teacher

None.

b. Student

None.

c. Education

Christy Greene said that the Education Committee met last night. Three topics were discussed. The formation of a technology committee was discussed. The topic will be taken up again after the vote. An updated report on the NEAS&C report was also discussed. It is an accreditation process that the high school has put a great deal of time into. Rubrics for student learning expectations were provided. In addition, the school mission statement is under review. Board members should be prepared to comment in the future. It should be complete by April.

Sue Dell said that the Regional Science Bowl took first place in the regional competition this weekend. In addition, CVHS took first place of 46 teams that participated in the U.S. First Robotics competition. The strategy that the team used was very successful. They were defensive players in this competition. The team as well as CVHS is absolutely thrilled. They will now compete in Atlanta Georgia in April.

Christy said that as a Board they support the competition in April and ConVal's participation in it. Keith said that last night it was decided that the Board would be asked this evening to support the \$5,000 entry fee to compete.

Craig Hicks moved to support the CVHS Robotics team and the \$5,000 entry fee necessary to compete in Atlanta, GA in April. Christy Greene second. Unanimous.

Christy said that an update on the Dr. Hurley presentation on Health in the fourth grade should be considered in the future.

Tom thanked Christy for her years of service. He wanted to thank her very much for her

outstanding job and chairing the Education Committee and studying many very important issues. He thanked her for her eight years of service and said that she has been a great presence on the Board.

Tom Welden presented Christy with a plaque and Beverly Bacon presented fresh flowers on behalf of the School Board.

Christy said that it has been a long haul but so totally worth it. She has had an opportunity to work among so many wonderful people. It has been an honor she said and thanked everyone.

d. Budget and Property

Craig said that they will meet on Monday, March 19th.

He hoped that everyone supports the budget next Tuesday and he looks forward to getting it passed.

e. Personnel

Tom said that Personnel met tonight and voted on the agenda.

f. Professional Development

Gail Cromwell said that they have not met.

g. Communications

Stewart Brock said that they have not met.

Mary Allen said that the mailer that went out to the community district wide was of value to have.

6. Old Business

a. Update on Superintendent Search

Tom said that with the help of many people in the district, but specifically Mary Allen, the brochure has been brought forward. Local businesses such as Monadnock Paper, Sim's Press, and the graphic arts department at the high school have worked hard to produce the brochure. He said that it is probably one of the finest brochures that NESDEC has ever mailed out.

Tom said that the advertisement went in on the 28th both written and online in Ed Week. We are waiting for the applications to come back. Because of weather, NESDEC received the brochures yesterday and they were mailed out yesterday as well. The committee is being formed. More information will be brought forward. We are one month away from starting the screening process. Christy said that she was overcome in reading the brochure. The artwork, graphics, and excellent copy well represent the district. She said that any potential Superintendent will appreciate the community input. Tom said that he thanks the administrators for working on their websites. He thanked Beverly and Ray for their work on the Board website. He appreciated all of the effort.

b. ATC Plans – Meeting with Other Districts

Tom said that they will meet on March 14th to outline the direction on some of the programs that they would like to shape up. The school district calendar will be discussed as well as expanding the building trades program. Steve Riggs said that he would be

around for the next three years with the exception of a six month block of time for a sabbatical.

Tom said that if anyone has anything regarding the ATC please let him know prior to the 14th. Feelers are being put out about consolidating to one vacation next year.

Gail Cromwell said that she discussed the calendar last year and everyone thought that it was a great idea to consolidate the two vacations into one.

Bill McKinnon said that he has an apology to make to the fine German teacher. He questioned her statements claiming that Germany was the number one exporter in the world. She was right and he was wrong to question her statements. He found that when using the C.I.A. Fact Book that Germany is the number one exporter but China is moving up rapidly. In terms of where we are going with world language we should look at that. He wanted to apologize for questioning her information.

Ray said that Principal Dunning gave a presentation about composting and Ray asked for expense information. Dick provided that information promptly. The cost is approximately \$100.00 per year.

Linda Potter said that Special Olympics had a fantastic time at the Winter Special Olympics the past two days. It was cancelled today due to weather. She commended the staff that participates and said that everyone had a great time..

Marian made a reminder that we have March 21st on the calendar to hold a forum at the high school with regard to the Superintendent search.

Mary Allen asked if we were looking for a statement about public input and questioned if the polls were going to be utilized to gain information.

Tom said that he doesn't remember who was doing what with content and accuracy. He can send his rough draft copy out to the Board if anyone is interested in polishing the document. The document has to do with Special Education funding.

Mary said that the Superintendent survey will be available at the polls.

Christy asked if we could put a sign up about the 21st advertising the Superintendent Search forum. Tom confirmed that he would provide a document. Tom will contact NESDEC to see if they have anything available.

Mary said that the graphic design department is great at creating posters and we might consider contacting them to produce posters to advertise.

Christy said that when meeting with the other districts about the calendar that they would like to start the school year after Labor Day.

New Business:

Gail distributed a document that separates out the salary portion in the budget (see attachment #1). She said that it totals \$19,255,298.00 and ought to be separated.

Gail motioned to propose that the Board accept this in principle and have the next Budget & Property meeting work out the specific categories with marian to achieve the above objectives. Stewart Brock second.

Keith suggested that prior to the Board accepting this that the Budget and Property should review it and bring the recommendation back. Craig said that it is on the next agenda.

Tom said that the new software can clarify this.

Gail withdrew her motion. Stewart withdrew his second.

Tom distributed a copy of the Time Line – Short List. (see attachment # 2)
Tom reviewed the items on the short list. Among them were two new committees, internal audit committee and technology ad-hoc committee that will form after the vote. The 21st will be an additional Board meeting with NESDEC to work to tighten things up.

7. Approval of Manifests (Board Vote Required)

Marian certified that manifests 91 – 96 totaling \$395,596.95 and Payroll 18 totaling \$1,437,903.05 and Sub Run 125 totaling \$9,835.83 have been reviewed by me and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to the submittal to the School Board.

Craig Hicks moved to accept the approval of the manifests as read. Gail Cromwell second. Unanimous.

8. Non-Public Session: RSA 91-A:3,IIc

a. Personnel

A vote to enter Non-public session in accordance with RSA 91-A:3,IIc for one matter of personnel at 7:46 p.m. was made. Unanimous.

Respectfully submitted,

Brenda Marschok