

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

**Tuesday, March 18, 2003
Dublin Consolidated School**

Board Meeting – 7:30 p.m.

MINUTES

Board

Joe MacGregor, Tom Welden
Christy Greene
Andy Paul, Ray Cote
Dan Harper, Ken Young
Craig Hicks, Richard Morel
Denise Holmes, Barbara Busenbark

New Members

Martin Connolly, Temple
Brian Torgey, Peterborough

Administration

Keith Burke, Supt.
Paul Bartolomucci, Asst
Marian Alese, Bus Adm
Dick Dunning, SMS
Niki McGettigan, TES
Sue Dell, CVHS
Sue Copley, PES
Dave Rollins, DCS

Call to Order

Keith Burke called the meeting to order at **7:30**, and **congratulated both the new and re-elected members**. Both **Brian Torgey and Martin Connolly** were sworn in by the District clerk. Welcome!

Presentation and Introduction of DCS' Staff

Thanks to **Dave Rollins and the staff at DCS** for hosting tonight's meeting! After introducing staff members, **Dave** presented a slide show of some of the programs at DCS, as well as a brief "virtual" tour of the building.

Japanese Intern at South Meadow School

Dick Dunning introduced **Michelle Brezovec**, Extended Learning Program teacher at SMS. Michelle was instrumental in bringing **Toshi** to SMS, who is functioning as an intern. His interactions with students within the Social Studies curriculum have exposed them to the Japanese culture. Thanks to **Toshi**, and our communities for their support.

1. Election of Officers

At this time, **Keith Burke** asked for nominations for **Board Chair**. **Motion to nominate Joe MacGregor as School Board Chair by Andy Paul**. Duly seconded. Unanimous.

Joe MacGregor asked for nominations for **Vice-Chair**. **Motion to nominate Barbara Busenbark as Vice Chair by Ray Cote**. Second by **Christy Greene**. Unanimous.

2. Minutes (Board Vote Required)

a. March 4, 2003

Motion to approve as presented by Andy Paul. Second by **Richard Morel**. Unanimous.

3. Superintendent's Report and Presentation of Business

a. Request to Accept A Gift or Donation (Board Vote Required)

1. Greenfield Elementary School has received from the Stephenson Memorial Library Trustees a library circulation desk

Motion to accept with gratitude by Tom Welden and second by Richard Morel. Unanimous.

b. Personnel (Board Vote Required) Please bring your agenda with you.

1. Nominations – Co-Curricular 2002-03

a. **CVHS**

Patti Cloutier – Drama Choreographer – Musical - \$867.71

Bruce Dodge – Co-Tech Director – Musical – \$525.20

Cindy Dickinson – Drama Producer - \$1334.94

Robin Deverill – Envirothon Advisor - \$1615.98

George Kitz – Students Against Destructive Decisions (SADD) Advisor - \$843.12

Ellen Bell – Future Business Leaders of America (FBLA) Co-Advisor - \$421.56

James Stapleton – Future Business Leaders of America (FBLA) Co-Advisor - \$421.56

Karen Fabianski – National Vocational Technical Honor Society (NVTHS) Advisor - \$867.71

Coaching Nominations – CVHS

Mike Wozmak – Boys Varsity Lacrosse - \$3021.18

Jon Bates – Boys JV Lacrosse - \$1963.77

Cheryl McClelland – Girls Varsity Lacrosse - \$3021.18

Cynthia Craig – Girls JV Lacrosse - \$1963.77

Chuck King – Boys Varsity Baseball - \$3021.18

James Moore – Boys JV Baseball - \$1963.77

Jim Coppo – Girls Varsity Softball – \$3021.18

Robin O'Dougherty – Girls JV Softball \$1963.77

Jude Masseur – Girls Varsity Track - \$3021.18

Scott Jenkins – Boys Varsity Track - \$3021.18

Russ Fernald – Girls Varsity Tennis - \$2178.06

Greg Morris – Boys Varsity Tennis - \$2178.06

Robin O'Dougherty – Special Olympics - \$843.12

b. GBS

Richard Solito – Boys Baseball - \$1963.77

Brian Whittemore – Girls Softball - \$1963.77

Motion to approve by Christy Greene. Second by Tom Welden. Unanimous.

2. Resignation (2003-2004 School Year)

a. CVHS

Laurie Gebert – Part-time German Teacher

Motion to accept with regret by Christy Greene and second by Barbara

Busenbark. Unanimous.

3. Policy Review

- a. GCA – Instructional Staff Positions
- b. GCB – Professional Staff Contracts
- c. GCC – Professional Staff Recruiting
- d. GCD – Instructional Staff Hiring
- e. GCDA – Policy for Hiring Non-Certified Teachers
- f. GCDA-R – Policy for Hiring Non-Certified Teachers
- g. GCE – Part-Time and Substitute Professional Staff Employment
- h. GCEB – Rate of Pay for Substitutes
- i. GCF – Professional Staff Orientation
- j. GCD-2 – Delete

Noting that the Personnel Committee has reviewed these policies, Andy Paul moved that they be placed on the table for 30 days before adoption. Second by Ray Cote. Unanimous.

c. 2001-2002 NH Partner is Education Blue Ribbon Notable Achievements

- 1. Frankestown Elementary School – Established FIRST Lego League
- 2. Peterborough Elementary School – Initiated FACTS – “Famous Artists Come to School” Program

Congratulations to both schools!

d. Early Release Dates – Request to Approve Two Early Release Days for Staff

Keith Burke requested that the Board **approve applying to the Commissioner of Education for 2 early release days (TBD): one for Staff Appreciation Day, and one to allow staff to work on school and personal professional development plans. Motion to approve by Barbara Busenbark and second by Christy Greene. Unanimous.**

4. Reports

a. Principal – Dave Rollins

Earlier.

b. Student

No report.

c. Communication

No scheduled meeting at this time.

d. Education

Barbara Busenbark reported that the committee met **last night**. Topics covered included a review of the **Foreign Language Program at CVHS and the middle schools**. Curriculum work will begin this summer. In addition, the committee reviewed student suspension numbers at each level, and revisited the scheduled agenda topics for the rest of the year.

e. Budget and Property

Has not met.

f. Personnel

Earlier. Next meeting **April 1**.

g. Staff Development

Ken Young reported that the committee is continuing its work on the certification process for paraprofessionals.

h. Steering

Has not met.

i. Technology

March 24 at Great Brook School.

j. Fields Committee

Keith Burke reported that the District has received a **proposal from Clough Harbour regarding additional engineering work to be done.**

5. Old Business

Reminder that the **Selectmen** have been invited to a meeting **Thursday night at 7PM** to hear a presentation by **Dean Michener (School Boards' Association)** on pending legislation.

Review of items discussed at the combined Selectmen's meeting on January 22.

6. New Business

a. Required Hearings

Keith Burke reported that we would have to hold a **Public Hearing** before we can **borrow the \$1 million that was approved in the March vote, per RSA 32:11 and 198:d20.**

The Peterborough Patriotic Committee has proposed that an honorary diploma be awarded to **Pvt. Charles C. Blanchette, Jr., the only Peterborough soldier killed in the Korean Conflict.** **Motion to approve by Dan Harper. Second by Barbara Busenbark. Unanimous.**

Joe MacGregor has that Board members designate their committee choices for the upcoming year. In addition, negotiations with the CVEA will begin soon – please advise if you are interested in serving on the committee.

April Meeting Dates

April 1	Personnel
April 7	Education
April 8	Public Hearing and Board Meeting
April 28	Education
April 29	Board at GBS

7. Approval of Manifests (Board Vote Required)

Marian Alese certified that manifests **124-130**, and **Mar 5** payroll have been reviewed and are proper charges against the Contoocook Valley School District for goods and/or services and have been properly reviewed prior to their submittal to the School Board. **Motion to approve as presented by Tom Welden. Second by Richard Morel. Unanimous**

8. Non-Public Session: RSA 91-A:3,IIc

Motion to enter **Non-Public Session** as per RSA 91-A:3,IIc to discuss a personnel matter by **Christy Greene** and second by **Barbara Busenbark** at 9:40. Board polled – unanimous.

Exit Non-Public

Motion to exit non-public session and seal the minutes at 10:25 p.m. by **Ray Cote**. Second by **Tom Welden**. Unanimous.

Adjournment

Motion to adjourn at 10:26 by **Richard Morel**, and second by **Andy Paul**. Unanimous.

Respectfully Submitted,

Marian Alese