

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

**Tuesday, May 7, 2002
SAU Office**

**Steering Committee
7 p.m.**

**Board Meeting
7:30 p.m.**

MINUTES

Board

Diane Creeley,
Craig Hicks, Dan Harper
Joe MacGregor, Andy Paul
Denise Holmes, Aaron Kullgren
Ken Young, Barbara Busenbark
Richard Morel, John Stanek

Andrew Wiley, Student

Administration

Keith Burke, Supt.
Paul Bartolomucci, Asst.
Marian Alese, Bus Adm
Dick Dunning, SMS
Sue Copley, PES
Emily Hartnett, GES
Joan Schnare, Pierce
Sue Dell, CVHS
Rick Nannicelli, GBS

School Board Meeting Called to Order

Diane Creeley called the School Board meeting to order at **7:30**.

1. Minutes (Board Vote Required)

a. April 16, 2002

Motion to approve by **Aaron Kullgren**. Second by **Andy Paul**. **Unanimous**.

2. Superintendent's Report and Presentation of Business

a. Field Trip Proposals (Board Vote Required)

1. South Meadow School – Students from the EH program will stay overnight at Sargent Camp in Hancock as part of self-esteem and trust building activity – May 15 –17, 2002

Motion to approve by Joe MacGregor. Second by Dan Harper. Unanimous.

2. ConVal High School – Seniors will travel to Lake Parlin, Maine, for a white water rafting trip as part of the Senior Class Trip - May 16 – 19, 2002

CVHS student Sean Creeley was present and explained that this was the same trip students had taken the previous year. Discussion. **Motion to approve by Joe MacGregor. Second by Aaron Kullgren. Unanimous.**

3. ConVal High School – Football students will attend a Pre-Season Football Camp to help promote team unity – August 18 – 22, 2002

Motion to approve by Aaron Kullgren. Second by Barbara Busenbark. Unanimous.

b. Request to Receive A Gift or Donation (Board Vote Required)

1. ConVal High School has received from Mr. Charles Merrill of Hancock a donation of books to be added to the library
Motion to **accept with gratitude by Andy Paul. Second by Barbara Busenbark. Unanimous.**

c. 2002-2003 Calendar

Keith Burke presented the **2002 – 2003** calendar for approval. **Jaffrey Rindge & Masenic** also took part in the development. **Motion to approve by Ken Young. Second by Denise Holmes. Unanimous.**

d. ServiceMaster

Keith Burke reported that the request to enter into a **one year agreement with ServiceMaster** to act as **Facilities Management** is a result of discussions over the past year. The buildings are in great shape, and this is the best time to begin a preventative maintenance plan. In addition, **Ralph Luongo** will be acting as **Clerk** for the construction projects and then will be **retiring**. **John Stanek** reported that **Budget & Property** reviewed the request at their meeting and **unanimously approved**. Budget & Property member **Craig Hicks** confirmed the committee's approval. **Motion to approve the one year agreement with Aramark ServiceMaster by John Stanek. Second by Richard Morrell. Unanimous.**

3. Reports

a. Student

Andrew Wiley reported that **construction has begun at CVHS!** Students are excited to see that the process has begun. In addition, it was reported that the new dress code is in place, and to date, there are no valid complaints from the students.

b. Communication

Andy Paul reported that the next newsletter is in progress, and will be focusing on construction updates.

c. Education

Joe MacGregor reported that the committee met last night to review the kindergarten program. Though it looks like play, it is clear that a lot of work goes into the program, and includes lessons in math, literacy, and the arts. Thanks to all the teachers for doing a great job! The committee will also be looking at a proposal for a full day program in the future.

Last year PES was part of a pilot program to evaluate incoming kindergarten students. This year the program will be extended to all elementary schools. Testing will begin before students enter school. Discussion. **Motion to begin kindergarten not more than 7 days after the opening of school by Joe MacGregor. Second by Barbara Busenbark. Unanimous.**

Next meeting May 20 to review the LEIP.

d. Budget and Property

John Stanek reported that the committee met on the **27 of April**. In addition to **ServiceMaster**, topics covered included **roles and responsibilities** of the committee, and **increased communication with the towns**. **John** also reported that the District would be **receiving the kindergarten building aid previously applied for**.

e. Personnel
May 13.

f. Staff Development
May 13.

g. Steering
Earlier this evening. **Diane Creeley** noted that the meeting with the **Selectmen's' Advisory Committee will be on May 21 at 6PM at the SAU office**. Other topics included a review of the **Board Retreat on May 1** (see attached), and a reminder that the **LEIP would be sent to area newspapers** for public comment.

Next meeting with **Clough Harbor on CVHS fields is May 21 at 1 pm.**

Peterborough chamber will be holding fireworks at CVHS on July 5.

h. Technology
Barbara Busenbark reported that the committee met on **April 18**, and were treated to a **multimedia presentation by CVHS students and fourth graders**. It was noted that both groups experienced similar concerns while preparing their presentations. The committee also reviewed the **job descriptions for the school Technology Coordinators and Web Page Coordinators**.

Barbara also noted that the **Technology Plan contains standards** that will be **explained and assessed**.

Next meeting is May 23.

i. Building Committee
John Stanek reported that **PES is almost completed, work has begun at CVHS, and work at AES begins on Thursday**.

4. Old Business
None.

5. New Business
None.

6. Approval of Manifests (Board Vote Required)
Marian Alese certified that manifests **152-161, March Food Service, and Apr 17 & May 1** payroll have been reviewed and are proper charges against the Contoocook Valley School District for goods and/or services and have been properly reviewed prior to their submittal to the School Board. Motion to **approve** by **Aaron Kullgren** and second by **John Stanek**. **Unanimous.**

7. Non-Public Session: RSA 91-A:3,lic

Not needed.

Adjournment

Motion to adjourn by Andy Paul at 8:50. Second by Barbara Busenbark.
Unanimous.

Respectfully Submitted,

Marian Alese