

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

**Tuesday, May 10, 2005
SAU Office
Board Meeting
7 p.m.**

MINUTES

Board

Joe MacGregor
Tom Welden, Stewart Brock
Dan Harper, Bill McKinnon
Hope Hunt, Nan Fornal
Christy Greene,
Tom Lawless,
Craig Hicks, Butch Estey

Administration

Keith Burke, Supt
Paul Bartolomucci, Asst
Marian Alese, Bus Adm
Sue Copley, PES
Linda Potter, SpEd
Sue Dell, CVHS
Anita Flanagan, HES
Rick Nannicelli, GBS
May Clark, DCS
Bruce Dechert, SMS
Pam Matthews, Pierce
Deb Parker, GBS
Tim Iwanowicz, GES
Tony Geraci, FS Dir
Donna Reynolds Asst

1. Call to Order and Pledge of Allegiance

Joe MacGregor called the meeting to order at 7:05 PM. After the Pledge:

2. Minutes (Board Vote Required)

a. April 19, 2005

Motion to approve as presented by Butch Estey and second by Nan Fornal. Minutes amended as follows by Bill McKinnon:

Section 8a:

- First paragraph: fourth sentence: "Mr. McKinnon then suggested that a non-biased individual take the minutes" is incorrect; it should read: Mr. McKinnon said "It is important that there is no appearance of conflict of interest or bias on the part of the person that records the minutes"
- First paragraph: last sentence: "Mr. McKinnon said no, he was only stating that an unbiased individual should do the minutes". This did not happen. Joe MacGregor cut me (Mr. McKinnon) off before I could respond. It was not until after the meeting that I was able to clarify to Marian Alese what I said.
- Third paragraph (top of page 6): last sentence: the word "comments" should be "commitments".

Motion to approve as amended passed.

2. Public Comment

Joe MacGregor noted that since no requests to speak had been received, we would move to the next item (on the agenda).

4. Superintendent's Report and Presentation of Business

a. Request to Accept a Gift or Donation (Board Vote Required)

1. Monadnock Rotary Club Presentation

Presentation of a check for \$23,000 to the District by Robin Martin, President of Monadnock Rotary. This presentation was the culmination of a two year effort designed to raise funds for a community based project, in order to celebrate the 100th anniversary of Rotary International – in this case, the purchase of a mobile concession stand to be used by the District. The District’s proposal was one of 5 received by Rotary, and team members voted unanimously to fund the proposal based on specific criteria. This project was dedicated to Hal Porter, who dedicated his professional life to food service. ConVal Food Service Director, Toney Geraci, who thanked Monadnock Rotary for it’s extreme generosity and promised to “take it on the road”, accepted the check.

Tom Welden noted that the original plan was for a refurbished concession stand, but the District will now be getting a brand new vehicle. Tony Geraci noted that the value of the mobile unit is about \$50,000, thanks in part to Russell Concessions, who will be providing the stand.

2. Peterborough Elementary School has received from Vicky Danforth of Peterborough, an HP Scanner/Printer valued at \$30 for school use

3. ConVal High School has received from the ConVal Arts Council a donation in the amount of \$300 for three performances by Duncan Inches as William Shakespeare

Motion to accept with gratitude by Butch Estey and second by Tom Welden. Unanimous.

b. ConVal High School Highlighted in The Science Teacher a publication of the National Science Teachers Association

FYI – pages 10 and 11 of agenda. Congratulations!

c. Update on Dublin Report

Keith Burke reported that the committee met last Wednesday, and approved the final report pending comments made by some attendees. The final report is due at the end of the month.

South Meadow School – NH Middle School of the Year

Congratulations to SMS, named as NH Middle School of the Year! Keith Burke reported that the announcement was made on Monday at 10AM at an all school assembly. Also present at the assembly were community and Board members. Bruce Dechert expressed thanks to the Board for their support and noted that both students and community make the school what it is. Tim Iwanowicz noted that Great Brook had also received this recognition a few years ago, and that he was proud to be a staff member in a District where both middle schools had been named Middle School of the Year.

5. Personnel (Board Vote Required) (Please Bring Your Agenda with You)

Resignations

Rebecca Powers, AES 4th Grade

Katie Olivero, CVHS English

Cathleen Doonan, CVHS SpEd

Motion to accept with regret by Dan Harper. Second by Hope Hunt. Unanimous.

Nominations

Nicola Fraley, PES 4th Grade

Morgan Chase, CVHS Math

Ben Putnam, CVHS Art

Eric Thibeault, CVHS Math

Motion to accept by Dan Harper and second by Hope Hunt. Unanimous.

Reports

a. Principal

Pam Matthews, Pierce, reported that students were involved with NWEA testing, and as a teacher, she was pleased with the process, and eventual results.

Sue Copley, PES, reported that the school had received a \$5,000 grant that would be used to enhance the 4th grade environmental curriculum.

Sue Dell, CVHS, reported that students who have participated in the Rotary speech contest have gone to Rhode Island, to participate in the next level. The Ocean Bowl team placed 9th in the National Finals.

Students Against Destructive Decisions (SADD) will be having its third annual pre-prom presentation for students.

Evan Brand has been named one of 2 Presidential Scholars for the state of New Hampshire and will be traveling to Washington. Each student may bring a teacher with him or her. Evan has chosen CVHS teacher, Greg Morris.

May Clark, DCS, expressed thanks to Dick Dunning, Bruce Dechert, and Linda Potter for helping the school launch the PBIS program starting in the fall.

Rick Nannicelli, GBS, reported that the 8th grade trip to Washington was very successful, and that the tour group reported that the 110 students from GBS were the best one they had. Students toured the WWII Memorial and the White House, but felt that the dinner at Medieval Times was the most fun.

GBS' Mock Trial team has taken the State Championship for the second year in a row.

Anita Flanagan, HES, reported that students are building a garden with the Arts Enrichment Program, the Harris Center, and community garden clubs.

Congratulations to all!

Craig Hicks thanked the students at Pierce School for being part of a memorial service he recently attended.

b. Teacher

No report.

c. Student

No report.

d. Fields Committee

No report

e. Education

Will meet May 16.

f. Budget and Property

Tom Welden reported that the committee met on May 3 to review the maintenance agreement with Aramark, and to begin discussion on the District's Capital Improvement Plan. Other topics included a review of a ten-year budget history, the February expenditure report, and the procedure for field usage. Jon Ingram (CVHS) will be the one designated to make the call on whether fields can be used by both District teams and outside agencies, depending on condition. Future discussion will take place regarding the current facilities fee schedules.

Butch Estey noted that a boulder in the practice field used by both Pop Warner & other youth soccer leagues should be addressed as a potential hazard.

Discussion on both facilities and fields will continue throughout the coming months.

Beginning May 17 (the next meeting), Craig Hicks will take over as Chair.

g. Personnel

Dan Harper reported that the committee met on May 9 to review the actions taken earlier. All are pleased with the qualifications of the new staff nominated this evening.

h. Staff Development

No report.

i. Steering

No report.

j. Communications

Will meet May 23.

7. Old Business

a. Secretarial Services

Keith Burke reported that services could be available for hourly rates ranging between \$17 and \$25.

b. Voice Over IP - Alternative Telephone System

Keith Burke reported that Ken Campbell is looking into the possibilities.

Right to Know Committee

Hope Hunt reported that the committee met on May 5. Topics included a review of the revisions made to policy KBAA and a discussion of items to be placed on the District website. While some members were in favor of placing manifests on the web page, after discussion, it was decided that manifests/check runs would not be placed on the web page. However, a statement directing the public to the business office for more information regarding payments made by the District would be posted. Items considered to be made available to the public via web pages included all major District contracts; minutes, agendas, and policies; job descriptions; FAQ sheets, and requests for information forms. Further discussion will take place at the next Communications committee meeting. A change to

Board minutes will include the amounts for the manifests as read by the Business Administrator to be included in the minutes of each Board meeting.

Policy KBAA:

After reviewing the proposed changes made by District counsel, and additional change was proposed: sections on Public Records, paragraph 2, eliminate the words “payable in advance”.

Motion to place policy KBAA on the table for 30 days amended as stated above by Hope Hunt. Second by Tom Welden. Unanimous.

8. New Business

NHSBA Workshop

Butch Estey reported on the workshop held by NH School Boards Association. This was primarily a workshop geared towards new Board members, though Mr. Estey suggested that all Board members should attend, if possible. The workshop included information on the best way to run meetings, an orientation packet, and a discussion of relationships between Board members, Superintendent, and community members. Mr. Estey noted that the ConVal Board spends more time than some others in the state in committee meetings.

In addition, NHSBA stated that there might be additional changes to the Right to Know Law in the future.

Board Retreat

Joe MacGregor noted that the date for the Board retreat had not been set yet, but it will be scheduled for as soon as possible.

Other

Christy Greene asked about the confidential report regarding student behavior that the Board had received earlier this evening. Keith Burke suggested that this be discussed in non-public. Bill McKinnon asked why the discussion could not take place during the public session, since he did not see any references to particular students. Keith Burke noted that in some instances it might be possible to identify specific students at some of the smaller schools. Bill McKinnon noted that policy JICBB requires a monthly report be given by the Superintendent, and what was received this evening was cumulative. Keith Burke stated that monthly reports would be given in the future.

When asked, Joe MacGregor stated that SAU admin salaries had not been set yet.

9. Approval of Manifests (Board Vote Required)

Marian Alese certified that manifests **126-134,6321 totaling \$847,719.83; payroll 22, totaling \$935,775.91 & Sub run 130-131 for \$16,910.69**, have been reviewed and found to be proper charges against the Contoocook Valley School District for goods or services received and have been properly processed prior to their submittal to the School Board. **Motion to approve as presented by Tom Welden and second by Hope Hunt. Tom Welden noted that both Gail Cromwell and Joe MacGregor had viewed the manifests earlier this week. Unanimous.**

10. Non-Public Session: RSA 91-A:3,IIc

Motion to enter Non-Public Session as per RSA 91-A: 3,IIc to discuss personnel by Dan Harper, duly seconded at 8:10 p.m. Board polled – Passed.

Return to Public Session

Motion to exit Non-Public Session by Dan Harper at 9:15 p.m. Second by Tom Welden. Passed. Motion to seal the minutes, duly seconded. Unanimous.

Respectfully Submitted,