

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

**Tuesday, July 26, 2005
7 p.m.
SAU Office**

MINUTES

Board

Joe MacGregor
Tom Welden, Stewart Brock
Dan Harper, Bill McKinnon
Nan Fornal, Ken Young
Christy Greene,
Tom Lawless, Gail Cromwell
Craig Hicks, Butch Estey

Administration

Keith Burke, Supt
Paul Bartolomucci, Asst
Marian Alese, Bus Adm
Sue Copley, PES
Linda Potter, SpEd
Sue Dell, CVHS
Deb Parker, GBS
Chet Bowles, ATC
Dick Dunning, SMS

1. Call to Order and Pledge of Allegiance

Joe MacGregor called the meeting to order at 7:05. After the pledge, Bill McKinnon stated that he was recording the meeting.

2. Minutes (Board Vote Required)

a. June 21, 2005

Motion to approve as presented by Ken Young and second by Stewart Brock. Ken Young noted that Hope Hunt **was** present at this meeting, though not listed. Approved as amended.

2. Public Comment

None.

4. Superintendent's Report and Presentation of Business

a. Request to Accept a Gift or Donation (Board Vote Required)

1. Pierce School has received from Wray Family a check in the amount of \$100 in memory of Jered Wray to be used for a plaque, books and bean bag chairs in the library
2. ConVal High School has received from Maxwell Martin of Teleflex Medical a Tektronix 2225 Oscilloscope to be used by students in the Physics/Engineering classes

Motion to accept with gratitude by Nan Fornal and second by Ken Young. Unanimous.

b. Field Trip Proposal (Board Vote Required)

1. Great Brook School will travel to Washington DC May 8 – 12, 2006, as part of the 8th grade social studies curriculum

Motion to approve by Ken Young and second by Dan Harper. Unanimous.

c. Personnel (Board Vote Required) Please bring your agenda with you

1. AD / AP Position at CVHS

Dan Harper explained that at the last Personnel meeting, discussion began regarding making this position a full time athletic director, but that other duties may be assigned, if the need arises. The Personnel committee recommends that this position be change to FT Athletic Director. Keith Burke recommended that a study of a well functioning athletic department be undertaken, to determine future needs and assess the current configuration. Christy Greene objected to making this position full time athletics, stating that the high school should keep track of what may not get done, if the position is only athletics. After further discussion, motion to change this position to Full time athletics by Dan Harper. Seconded. Motion passed, with one opposed (Christy Greene).

2. Resignations

Amy Pearson, PES Extended Day Kindergarten

Suzanne Roy, GBS Foreign Language

Tracey Lynch-Clason, CVHS Special ED

Nola Brault, PES Special Ed

Motion to accept with regret by Dan Harper. Second by Ken Young.

3. Nominations

(a.) Peterborough Elementary

Amy Marie Bissell (Grant Funded) 4th Grade

(b.) Antrim Elementary

Maryanne Cullinan, 3rd Grade

Judy Bernardi, Nurse

(c.) Special Education

Kathryn Haeberle, Speech/Language Pathologist

(d.) Great Brook School

Siobhan Thomas, 7th Grade Science

(e.) ConVal High School

Audra Low, Special Ed

Pat Schell, Special Ed

Christian De Voe, Guidance

Lisa Gilmore, English

Jon Hall, FT Athletic Director

(f.) Temple Elementary

Patrick Cogan, Music / Art (.4)

(g.) ConVal Elementary Schools

Allan Palmer, Phys Ed

Motion to approve by Dan Harper and second by Ken Young. Unanimous.

(g.) CVHS Co-Curricular

Position Stipend	Position Description	Season	Nominee
\$904.02	Class Advisor, Freshman	Annual	Debra Coyne & John Reitnauer
\$1,732.71	Class Advisor, Junior	Annual	Lynnette Fagnan & Chris Heider
\$2,335.39	Class Advisor, Senior	Annual	Cheryl Owens & Gil Morris
\$904.02	Class Advisor, Sophomore	Annual	Nancy Sielicki & Sue Speckman
\$904.02	Club, Chess	Annual	Mike Conley
\$904.02	Club, French	Annual	Marie-Claire Wheeler
\$904.02	Club, German	Annual	Ali Pantesco
\$904.02	Dance Team	Annual	Robin Croteau
\$904.02	Club, Spanish	Annual	Barbara Bonatto & Robin Kennedy
\$1,126.26	Drama: Improv Team	Annual	Kathy Manfre
\$2,636.73	Drama: Musical, Director	Spring	Cynthia Dickinson
\$2,335.39	Drama: Musical, Director of Music	Spring	Ray Sweeney
\$1,126.26	Drama: Musical, Director, Tech	Spring	Bruce Dodge
\$1,126.26	Drama: Play, Director, Tech	Fall	Bruce Dodge
\$1,431.37	Drama: Producer	Annual	Cindy Dickinson
\$1,732.71	Environthon	Annual	Steve Bartsch
\$904.02	Future Business Leaders	Annual	Debra Coyne & Cheryl Owens
\$702.60	Graduation Advisor	Annual	Sherry Nixon/ Deb Coyne/Jill Lawler
\$1,431.37	Granite State / Quiz Challenge	Annual	Mike Elkavitch
\$1,431.37	Interact	Annual	Mary-Lou O'Neil & Lynnette Fagnan
\$904.02	Literary Magazine	Annual	Ann Moller
\$904.02	Mock Trial	Annual	Nancy Gagnon
\$1,431.37	Math Team	Annual	Greg Morris
\$702.60	Music, All State	Annual	David Aines
\$702.60	Music, All State	Annual	Ray Sweeney
\$1,732.71	Music, Jazz Band	Annual	David Aines
\$702.60	Music, Monadnock Valley Festival	Annual	Ray Sweeney
\$702.60	Music, Monadnock Valley Festival	Annual	David Aines
\$702.60	Music, New England Festival	Annual	Ray Sweeney
\$702.60	Music, New England Festival	Annual	David Aines
\$702.60	Music, Pep Band	Annual	David Aines
\$1,732.71	Music, Select Chorus	Annual	Ray Sweeney
\$1,431.37	National Honor Society	Annual	Nancy Gagnon
\$1,732.71	National Science Bowl	Annual	Molly Eppig
\$2,636.73	Newspaper	Annual	Mike O'Leary
\$1,732.71	Ocean Bowl	Annual	Jon Manley
\$3,239.41	SPED, After School Program, Director	Annual	Frank Davidson
\$2,335.39	Student Council	Annual	Eric Bowman
\$904.02	Students Against Destructive Decisions	Annual	George Kitz
\$930.39	Vo Tech Honor Society	Annual	Karen Fabianski
\$3,842.09	Yearbook	Annual	Jill Lawler
\$456.69	Memorial Day Parade	Annual	David Aines

(h.) CVHS Athletics

Position Stipend	Position Description	Season	Nominee	Notes	# Yrs
\$ 2,636.73	Cross Country, Varsity, Boys	Fall	Scott Jenkins		4
\$ 2,636.73	Cross Country, Varsity, Girls	Fall	Steve Chabot		2
\$ 2,497.36	Football Assistant	Fall	John Reitnauer		6
\$ 2,497.36	Football Assistant	Fall	Greg Leonard		12
\$ 2,497.36	Football Assistant	Fall	Isaac Hill		2
\$ 2,497.36	Football Assistant	Fall	Brian Giammarino		2
\$ 2,497.36	Football, Freshman	Fall	Brad Davis		2

\$	3,842.09	Football, Varsity	Fall	Steve Bartsch	12
\$	2,335.39	Golf, Varsity	Fall	Greg Scerbinski	8
\$	3,239.41	Hockey, Field, Varsity	Fall	Carrie Whittemore	2
\$	2,105.61	Hockey, Field, Varsity, Junior	Fall	Brian Whittemore	2
\$	3,239.41	Soccer, Varsity, Boys	Fall	Rico Marino	3
\$	3,239.41	Soccer, Varsity, Girls	Fall	Tim Bowman	6
\$	2,105.61	Soccer, Varsity, Junior, Boys	Fall	Cindy Hixson	2
\$	2,105.61	Soccer, Varsity, Junior, Girls	Fall	Ralf Hilber	6
\$	904.02	Special Olympics	Fall	Robin O'Dougherty	4
\$	904.02	Special Olympics	Fall	Frank Davidson	24
\$	904.02	Special Olympics	Fall	Amy Clason-Gilmet	20
\$	1,518.00	Strength and Conditioning	Fall	Ange Picard	3

(i.) SMS Athletics

Position Stipend	Position Description	Season	Nominee
\$ 2,636.73	Director, Athletic	Annual	Tod Silegy
\$ 1,713.87	Cross Country	Fall	Wendy Dunning
\$ 1,114.00	Cross Country Assistant	Fall	Chris Kowaleski
\$ 2,105.61	Hockey, Field	Fall	Lisa Foley
\$ 587.60	Hockey, Field	Fall	Sarah Cox
\$ 2,105.61	Soccer, Boys A Team	Fall	Tod Silegy
\$ 2,105.61	Soccer, Boys B Team	Fall	John Erdman
\$ 587.61	Wrestling	Fall	Joe Hale

(j.) SMS Co-Curricular

Position Stipend	Position Description	Season	Nominee
\$ 587.61	Club, Environmental	Annual	Emily Wrubel
\$ 587.61	Club, Newsletter Advisor	Annual	Michele Brezovec
\$ 930.39	Drama, Fall & Spring	Annual	Colleen Roy
\$ 1,126.26	Music, Jazz Band	Annual	Ed Lowy
\$ 904.02	New Hampshire Dance Institute	Annual	Mary Bush
\$ 1,126.26	Newspaper	Annual	Michele Brezovec
\$ 904.02	Odyssey of the Mind	Annual	Stephanie Dee
\$ 1,431.37	Peer Mediation (Grant)	Annual	Michele Brezovec
\$ 1,518.00	Student Council, Grade 5/6 & 7/8	Annual	Nina Boyle & Eileen Couture
\$ 1,126.26	Yearbook	Annual	Jan Muller & Sarah Garceau
\$ 1,732.71	Music, Select Chorus	Annual	Elizabeth Ring-Fortin
\$ 904.02	Special Olympics	Winter	Michelle Phillips
\$ 904.02	Special Olympics	Winter	Suzette Edick
\$ 904.02	Special Olympics	Spring	Michelle Phillips
\$ 904.02	Special Olympics	Spring	Suzette Edick

Motion to approve by Dan Harper and second by Ken Young. Unanimous.

d. CVHS Applied Technology Center Daycare Proposal

Chet Bowles (CVHS ATC Director) explained the process for determining someone to run the daycare center at CVHS, since the YMCA left unexpectedly this past June. RFP's were sent to all area childcare providers, and once the responses were received, a committee made up of administration, community members, and students reviewed each proposal. Students on the committee developed a rubric, based on the childcare curriculum, for rating each candidate. Finally, a decision was made to offer the space to Pine Hill (Wilton).

At this time, both parties are reviewing the final agreement, and are looking forward to a great relationship. Pine Hill (a Waldorf School) will be license for 60 spaces, ages infant through school age, and hopes to be open by September 1. Pine Hill staff on site will include both a director and business manager. This program will be part of the ATC's curriculum for students, and though enrollment of CVHS students) in this program has been low in the past, it is hoped that this will change.

Gail Cromwell asked if we subsidize the program. Keith Burke noted that we do not "subsidize", however, the center only pays a maintenance fee. In addition, we are able to place some of our students at the daycare center free of charge.

Nan Fornal and Tom Welden stated that this would be a great experience for all. Motion to approve by Tom Welden and second by Craig Hicks. Unanimous.

5. Reports

a. Principal

No report.

b. Teacher

Beth San Martino will be the CVEA rep for 05-06.

c. Student

No report.

d. Education

Met June 20. Paul Bartolomucci presented a summary of all the workshops scheduled for this summer, including a summer literacy program for first graders. Committees will be working on social studies, math, health, language arts, and a program called "reconnecting Youth at CVHS.

e. Budget and Property

Craig Hicks reported that the committee met on July 11 to review the fee schedule and discuss field's availability for the American Youth Football program. Both parties will work together on the availability of game day fields for the organization.

Budget & Property also recommends that column B (non-profit) be eliminated. Motion to eliminate this column by Craig Hicks and Bill McKinnon. Unanimous.

f. Personnel

Actions earlier. Next meeting is August 29.

g. Staff Development

Has not met.

h. Steering

Has not met.

i. Communications

Has not met.

6. Old Business

None.

7. **New Business**

Board Retreat

Tom Welden distributed notes from the last Board retreat on June 23, and reminded all of the next one on July 25. These are planning sessions for the coming year. Motion to accept notes from June 23 by Ken Young and seconded. Unanimous.

Brown Bag Coalition (Antrim)

Kristen Vance brought forward a proposal for a before and after school program at Great Brook School, utilizing ConVal staff members. There is a need for this type of program, similar to SKIP (School Kids in Peterborough) and SKIT (School Kids in Temple). Keith Burke noted that these other programs do not hire ConVal staff, and there may be problems with stipends, since they stipends for activities must be negotiated with the CVEA. Bill Prokop, Antrim Town Administrator noted that the town is looking and adding this program to their rec department in the future. Craig Hicks said that the District could not pay for the stipends, however the BBC is welcome to use the space. Keith Burke suggested that the BBC look for volunteers to get the program started. After further discussion, Christy Greene moved that the Board provide space that is available to move the program forward. Second by Tom Lawless. Unanimous.

8. **Approval of Manifests (Board Vote Required)**

Marian Alese certified that manifests **155-167 totaling \$213,929.40, \$1,301,444.77; payroll 26A, 26, 27,1,1A, 2 totaling \$1,946,252.95,340,929.47& Sub run 140 for \$8,879.09**, have been reviewed and found to be proper charges against the Contoocook Valley School District for goods or services received and have been properly processed prior to their submittal to the School Board. **Motion to approve as presented by Craig Hicks and second by Butch Estey. Unanimous**

9. **Non-Public Session: RSA 91-A:3,IIc**

Not needed.

Adjournment

Motion to adjourn by Butch Estey at 8:50. Seconded by Ken Young. Unanimous.

Respectfully Submitted,