

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD
Tuesday, October 1, 2002
SAU Office**

**Steering Committee
7 p.m.**

**Board Meeting
7:30 p.m.**

MINUTES

Board

Diane Creeley, Chair
Andy Paul, Ken Young
Barbara Busenbark, Dan Harper
Christy Greene, Craig Hicks,
Denise Holmes, Joe MacGregor
John Stanek, Rick Fredericks
Richard Morel

Emily Avis, Student Rep

Administration

Keith Burke, Supt.
Paul Bartolomucci, Asst.
Marian Alese, Bus. Adm.
Joanne Schnare, Pierce
Emily Hartnett, GES
Marc Edelheit, GBS
Dick Dunning, SMS
Anita Flanagan, HES
Sue Dell, CVHS
Sue Copley, PES

Call to Order

Diane Creeley called the meeting to order at **7:30**.

1. Minutes (Board Vote Required)

a. September 17, 2002

Motion to **accept minutes as presented by Richard Morel and second by Barbara Busenbark. Unanimous.**

2. Superintendent's Report and Presentation of Business

a. Request to Accept A Gift or Donation (Board Vote Required)

1. Antrim Elementary School has received \$34.93 from Target Department Stores to be used for various school activities
2. Dublin Consolidated School - \$200.00 has been received from Emmanuel Church to be used for various school activities
3. South Meadow School has received an Apple Mac computer, printer and scanner valued at \$750.00 from Mr. and Mrs. Greene to be used in the classroom
4. ConVal High School has received four framed posters from the Antrim Players to be used in the new chorus room
5. The following schools have received donations from the ConVal Arts Council:
 - a. Pierce School - \$150.00
 - b. South Meadow School - \$550.00
 - c. ConVal High School - \$400.00

Motion to **accept with gratitude by Christy Greene, and second by Andy Paul. Unanimous.**

b. School Visits - Evaluations, LEIP, and Gains Based Assessment

Keith Burke explained that he would be visiting the schools, beginning on **October 9** to explain the history of the evaluation committee and its results to date. The final step will be to have the **evaluation plan ratified by both the CVEA and the School Board**. He will also be explaining the **District's Master Plan** and **Gains Based Assessment**.

c. Board Meeting Schedule

See attached schedule.

3. Reports

a. Principal

PES teachers **Sue Kretchman and Carol Magher** have been named **Harris Center Teachers of the Year, and will be honored October 20. Congratulations!**

Sue Dell, Emily Hartnett, and Marc Edelheit reported that each school's **Open House** went very well.

Writer and illustrator **Marty Kelley** recently visited **Pierce School**.

b. Student

Emily Avis reported that meetings regarding **landscaping the courtyard at CVHS** have begun. **ID tags** have been distributed. **Furniture** for both the cafe and the library has arrived.

c. Communication

Has not met, but is still **moving forward with the newsletter and web pages**.

d. Education

Will meet **October 7**.

e. Budget and Property

Rick Fredericks reported that the committee met on **Sept 24**. Topics covered include **2003-2004 Budget Prep calendar, and** a review of the **addendum** being proposed for the **lease of the Antrim Gym at AES**. Next meeting is **October 9, with the Selectmen's Advisory Committee**.

f. Personnel

Dan Harper reported that the **next meeting is October 14**. A **survey regarding agenda topics** is forthcoming.

g. Staff Development

Has not met.

h. Steering

Earlier. **Diane Creeley** reported that the **Greenfield position is still open**, however, it **should be filled by October 15**. It was also noted that **Board subcommittee meeting minutes should also be posted on the District website**.

i. Technology

Barbara Busenbark reported that the committee met on **Sept 30**. At least **one person from each school has been trained on Go Live** web software. All **web and technology coordinators meet monthly** to discuss concerns and facilitate training within the group. **Ed Tech Online** starts later this month. These online courses are being taught by **Peter Monether (SMS)** and **Karen Fabianski (CVHS)**. **Library automation is ongoing**.

Barbara noted that the committee is reviewing agenda topics for the year, and is considering a spring **“Technology Fair”**.

j. Building Committee

John Stanek reported that work has **begun on the fields at CVHS** and **Antrim is still on schedule**. The **dedication of the PES library will be October 29 at 7PM**.

4. Old Business

None.

5. New Business

None. **FYI – Education Law Conference, sponsored by NHSAA is on October 16**.

6. Approval of Manifests (Board Vote Required)

Marian Alese certified that manifests **33-41, September Bldg Fund, and Sept 18** payroll have been reviewed and are proper charges against the Contoocook Valley School District for goods and/or services and have been properly reviewed prior to their submittal to the School Board. Motion to **approve** by **Rick Fredericks** and second by **Barbara Busenbark**. **Unanimous**.

7. Non-Public Session: RSA 91-A:3,lic

Not needed.

Adjournment

Motion to **adjourn** by **Ken Young** at **8:15**. **Second** by **Joe MacGregor**. **Unanimous**.

Respectfully Submitted,