

**Tuesday, October 18, 2005
6:30 p.m.
Interview Board Member Candidates**

**7 p.m.
Board Meeting**

Peterborough Elementary School

MINUTES

Board

Joe Macgregor, Tom Welden

Craig Hicks, Stewart Brock
Dan Harper, Bill McKinnon
Ken Young, Nan Fornal
Christy Greene,
Tom Lawless,

Beth San Martino, CVEA

Administration

Keith Burke, Supt
Paul Bartolomucci, Asst
Linda Potter, SpEd

Sue Copley, PES
Sue Dell, CVHS
Dick Dunning, SMS
Deb Parker, GBS
Rick Nannicelli, GBS
Deb Lesure, AES
MaryEllen Stanley, FES

1. Call to Order and Pledge of Allegiance

Joe MacGregor called the meeting to order at 7:10. After the Pledge, Bill McKinnon announced that he was recording the meeting.

2. Minutes (Board Vote Required)

a. October 4, 2005

Motion to approve as presented by Ken Young. Second by Stewart Brock. Bill McKinnon noted the following amendments to the minutes of October 4:

Item 7b:

"Tom Welden introduced the topic of the Board Code of Conduct, paused, and after conferring with Keith Burke, stated that this would be tabled to see if it could be accepted as policy." Add, "Gail Cromwell stated that six had been changed totally and it is not what we agreed to at the retreat". Add, "However, each member may state their position providing they make sure they are only speaking for themselves." (Craig Hicks), after "... would be supported." Approved as amended.

1. Public Comment

None.

4. Superintendent's Report and Presentation of Business

a. Request to Accept a Gift or Donation (Board Vote Required)

1. Dublin Consolidated has received from Emmanuel Church a gift in the amount of \$200 to be used for school snacks for students
2. Dublin Consolidated has received from the Target Take Charge of Education

- Program a donation in the amount of \$36.57 for various student activities
3. Dublin Consolidated has received from Lou King a refrigerator valued at \$100 to be used in the teachers' room
 4. Great Brook has received from an anonymous donor a gift of \$2000 to be used as field trip assistance for students needing help
- Motion to accept with gratitude by Butch Estey and second by Christy Greene.
Unanimous.

a. Personnel (Please bring your agenda with you)

1. Athletic Nominations

SMS

\$2497.36	Richard Ellingwood	Winter	Boys A Basketball
\$2497.36	Ray Abbott	Winter	Boys B Basketball
\$2497.36	Sarah Cox	Winter	Girls A Basketball
\$2105.61	Mike Marshok	Spring	Baseball
\$2105.61	Tod Silegy	Spring	Softball

CVHS

\$2105.61	Justin Wilk	Winter	Hockey, Assistant Coach
\$3239.41	Fred Blair	Winter	Hockey, Ice, Varsity
\$2335.39	Tim Farrell	Winter	Skiing, Varsity, Alpine
\$1518.00	Ange Picard	Winter	Strength and Conditioning
\$2636.73	Scott Jenkins	Winter	Track, Varsity, Winter
\$2036.73	Brian Whittemore	Winter	Wrestling, Varsity
\$904.02	Frank Davidson	Winter	Special Olympics
\$904.02	Robin O'Dougherty	Winter	Special Olympics
\$904.02	Amy Clason-Gilmet	Winter	Special Olympics
\$904.02	Mary Maughn	Winter	Special Olympics
\$3842.09	Dave Springfield	Winter	Boys V Basketball (Added)

GBS

\$1713.87	Phil Germaine	Winter	Wrestling
\$1518.00	Nicki Janulis	Winter	Spirit Team
\$904.02	Beth SanMartino	Winter	Spec. Olympics
\$904.02	Nancy Cook	Winter	Spec. Olympics
\$904.02	Beth SanMartino	Spring	Spec. Olympics
\$904.02	Nancy Cook	Spring	Spec. Olympics
\$2105.61	Brian Whittemore	Spring	Softball
\$2105.61	Melinda Martel	Spring	Track

2. Nomination

CVHS

\$1732.71	Youth & Government	Chris Heider & Nancy Gagnon – split
\$1732.71	Play Director	Tim Clark

AES

\$1500.00	Web Page Coordinator	Darlene Sweeney
\$1500.00	Technology Coordinator	Jean Robinson & Thea Stelmach (split)

BES

\$1500.00	Web Page Coordinator	Karen Bunn Folley
\$1500.00	Technology Coordinator	Karen Bunn Folley

FES

\$1500.00	Web Page Coordinator	Lyn Forsyth
\$1500.00	Technology Coordinator	Robin King
<u>HES</u>		
\$1500.00	Web Page Coordinator	Marianne Adams
\$1500.00	Technology Coordinator	Marianne Adams
<u>TES</u>		
\$1500.00	Web Page Coordinator	Louise Bergholm
\$1500.00	Technology Coordinator	Marci Homan

3. Retirement

AES

Melinda Condon 2005/2006

4. Resignation

PES

Christine Hodgdon October 14, 2005

Motion to approve as amended by Dan Harper and second by Butch Estey.

Unanimous.

a. Monthly Events Calendar

Please see sample of calendar as printed in agenda. All events will be posted to this web page each month.

a. October 3 Enrollments

Please see enclosed enrollment figures for this school year.

a. Discipline Report

Paul Bartolomucci gave the monthly report, noting one incident in September that took place at SMS.

Adequate Yearly Progress Results

CVHS has made AYP in Math and Reading for the entire school. The Special Ed sub group did not make AYP in Reading, but did make it in Math. It was noted that statewide, about 58% of this sub group have not made AYP in Reading and Math. Craig Hicks suggested that additional information on AYP and the NECAP might be presented at a future Education committee meeting.

Ken Young confirmed which New England states are involved with the NECAP so far.

5. Reports

a. Principal

Sue Copley welcomed all to PES, and introduced all staff present and PTO President Gloria Scanaliato Schulz and Vice President Stacey Kolk. Ms. Copley indicated that the focus for this year is on implementing the new language arts curriculum. In addition, the new student behavior matrix was explained. Thanks to local community resources such as Harris Center, Peterborough Fire and Rescue, McDowell Colony, Rotary, and the PTO.

Ms. Copley also mentioned the types of assessment instruments being used this year (NWEA, NECAP, Morrison McCall Spelling). Christy Greene asked about the amount of time staff was spending on the NWEA and NECAP testing. Lori Groleau (PES teacher) noted that students were in school for only 22 days before testing began.

Ms. Schulz highlighted the efforts and hard work of the PTO and thanked numerous individuals and local organizations.

Thanks to students and staff at PES for hosting tonight's meeting.

Congratulations to SMS Girls Cross Country team for taking 2nd place at the Keene Invitational. Sue Dell noted that the exchange students from Austria have arrived.

a. Teacher

Beth SanMartino reported that the teachers are excited to receive the new contract in a booklet form. She also asked that the Board and CVEA negotiations team set up meetings to begin to look at health insurance issues.

a. Student

No report.

a. Education

Christy Greene reported that the committee met last evening to further review the programs offered at the ATC. In addition, the committee reviewed the Director's job description and 05-06 enrollment figures.

Paul Bartolomucci reported that Title I funding has decreased for this year, so one staff member that retired in June has not been replaced. In addition the extended day kindergarten program will end earlier than usual.

Next meeting is November 7.

a. Budget and Property

Craig Hicks reported that the committee will meet on October 25. He indicated that preliminary costs for 06-07 are up about 5%, due to salaries, benefits, energy, and other contracts. Mr. Hicks proposed that in addition to the 5% we ask administration to propose additions that cap at another 2%.

Tom Welden asked to review past revenue reports, and indicated that going through the budget line by line was not a good use of time. Keith Burke asked for clarifications on the proposed increases (5 plus 2%). Tom Welden noted that he did not support the 7% figure.

Joe MacGregor clarified Craig Hick's proposal. Bill McKinnon indicated that he thought Craig Hicks' proposal was that the additional 2% was for programs that would be brought forward for consideration.

A straw poll was taken to see if the Board would support a target of 2% over the 5%: yes (7) to (1) no (Ken Young).

Next meeting is October 25.

a. Personnel

Next meeting is November 14.

a. Staff Development

Met on October 10 to approve routine professional development requests. In addition, the committee is working on a survey to determine staff needs for future opportunities.

a. Steering

Has not met.

a. Communications

Next meeting is November 8 at 7PM.

1. Old Business

Joe MacGregor asked if someone would like to replace Hope Hunt as the District's rep to NH School Boards Association. Upcoming conferences include Conference of Education for all Children and the Brad Kidder Law Conference.

a. Continue Program Review

Tom Welden asked about the possibility of an abbreviated program review process. Keith Burke asked about the number of programs Tom Welden was talking about. Craig Hicks suggested that the Board focus on CVHS.

a. Code of Conduct Draft (See Attached Draft #4)

Tom Welden reported that he had called NH School Boards Association, who suggested that the Code of Conduct be called a "Statement", rather than a "Policy". Motion by Stewart Brock to accept this idea. Passed with one against (Ken Young).

Discussion began on the language contained in items 1-5, and the revision made to item 6 (Yes). Language in item 7a changed from "assume" to "expect". Motion to adopt Statement as amended by Tom Welden. Second by Butch Estey. Passed, with one against (Ken Young).

a. Clerical Support for Board Minutes

Keith Burke asked if the Board was ready to take action on the information provided to the Board at an earlier meeting. Motion by Tom Welden to direct the Superintendent to hire a clerical person to take Board meeting minutes. Motion passed, with one against (Ken Young).

a. Clerical Support for Selectmen's Advisory

Keith Burke reported that the Selectmen's Advisory Committee has hired a person to take minutes and provide clerical support. asking if the Board was willing to provide 1/10th of the cost for this service. Motion to approve by Tom Welden and second by Stewart Brock. Passed, with one against (Ken Young).

a. Suggested Procedures for Meeting in Towns

Stewart Brock distributed copies of the format for Board members to consider when holding town meetings, and suggested that these meetings be held outside the schools.

a. Schedule for Meetings in Towns

December 6 Board Meeting will be cancelled, so that the town meetings could be held during the week of December 5, reporting back to the full Board at the meeting on December 20.

1. Approval of Manifests (Board Vote Required)

Keith Burke certified that manifests **36-43, A41, totaling \$658,176.90; and sub run 105-106, totaling \$10,418.62, and payroll, totaling \$785,870.96** have been reviewed and found to be proper charges against the Contoocook Valley School District for goods or services received and have been properly processed prior to their submittal to the School Board. **Motion to approve as presented by Craig Hicks and second by Ken Young. Unanimous**

8. Non-Public Session: RSA 91-A: 3, IIc

a. Personnel

Motion to enter Non-Public Session as per RSA 91-A: 3,IIc to discuss personnel by Dan Harper, duly seconded at 9:40 p.m. Board polled – Passed. (Ken Young left the meeting at this time).

Return to Public Session

Motion and second to exit Non-Public Session at 10:30 p.m. Passed. Motion and second to seal the minutes. Passed.

Adjournment

Motion and second to adjourn at 10:31. Unanimous.