

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

**Tuesday, December 3, 2002
SAU Office**

**Steering Committee
7 p.m.**

**Board Meeting
7:30 p.m.**

MINUTES

Board

Joe MacGregor, Chair
Andy Paul, Ken Young
Dan Harper, John Stanek
Craig Hicks,
Denise Holmes,
Barbara Busenbark
Richard Morel, Tom Welden
Ray Cote (New)
Erin Lawless, Student

Administration

Keith Burke, Supt.
Paul Bartolomucci, Asst.
Marian Alese, Bus. Adm.
Sharon Otterson, AES
Joan Schnare, Pierce

Dick Dunning, SMS

Call to Order

Joe MacGregor called the meeting to order at **7:30**.

Non-Public Session: RSA 91-A:3,lic

Motion to **enter non-public session to discuss personnel** by **Dan Harper** at **7:31**. **Second** by **Andy Paul**. **Board polled – unanimous.**

Exit Non-Public Session.

Motion to **exit non-public session and seal the minutes** at **7:40 p.m.** by **Dan Harper**. **Second** by **Andy Paul**. **Unanimous.**

Nomination

Joe MacGregor nominated **Ray Cote** as the new **Peterborough rep.** **Second** by **Tom Welden**. **Unanimous. Welcome.**

After being sworn in, Ray Cote joined the Board.

1. Minutes (Board Vote Required)

a. November 19, 2002

Motion to **accept minutes as presented** by **Tom Welden** and **second** by **Andy Paul**.
Unanimous.

2. Superintendent's Report and Presentation of Business

a. Request to Accept A Gift or Donation (Board Vote Required)

1. Francestown Elementary School has received from Lifetouch Studios a check in the amount of \$213.38 to help fund special school projects
 2. Hancock Elementary School has received from Lifetouch Studios a check in the amount of \$277.87 to be deposited at Toadstool for the purchase of classroom books
 3. South Meadow School - \$24,062 from the Bitty Mchellan Foundation
- Motion to **accept with gratitude by Tom Welden, and second by Dan Harper. Unanimous.**

b. Revised Budget Calendar

FYI – Public Information nights have been moved to December 11 (SAU) and December 12 (GBS). Public hearing will be January 21.

c. Antrim Letter of Agreement

Motion to **approve letter (as presented) with Town of Antrim regarding the gym at AES by Denise Holmes. Second by John Stanek. Unanimous.**

d. School Board/Principal Meeting Dates Revised Schedule

See attached.

3. Reports

a. Principal

No report.

b. Student

CVHS student Erin Lawless reported that the Student Council sponsored several activities during Aids Awareness week. CVHS will be having an Acoustic Evening on December 13. This year the Heart-to-Heart program will be giving gift certificates to Walmart and Market Basket.

c. Communication

Andy Paul reported that the committee is in the process of editing the newsletter, and is continuing to work on the Board web page.

d. Education

Last night's meeting was postponed till December 16. Reminder to review Parent Involvement Policy for December 17 Board meeting.

e. Budget and Property

Review of 1st draft of the 03-04 Budget on December 4.

f. Personnel

December 9. Major topic will be impact of staffing on 03-04 budget.

g. Staff Development

December 9.

h. Steering

Has not met.

i. Technology

Barbara Busenbark reported that the committee met on **November 25**, to view a presentation by **SMS' Robotics** team. These students will be involved in a **competition on December 14**. The committee also viewed a **demonstration of the supply inventory program set up at SMS**. An **“opt-in” email program** has been set up to **allow subscribers to participate in various lists** – lists that exist **currently include School Board & Technology**.

j. Building Committee

John Stanek reported that **staff and students at AES** have moved from the old part of the building into the new space. **Project is on schedule**.

4. Old Business

None.

5. New Business

None.

6. Approval of Manifests (Board Vote Required)

Marian Alese certified that manifests **67-72, and Nov 27 PR** have been reviewed and are proper charges against the Contoocook Valley School District for goods and/or services and have been properly reviewed prior to their submittal to the School Board. Motion to **approve** by **John Stanek** and second by **Barbara Busenbark**. **Unanimous**.

7. Non-Public Session: RSA 91-A:3,lic

Not needed.

Adjournment

Motion to **adjourn** by **Barbara Busenbark** at **8:10**. **Second by Tom Welden**. **Unanimous**.

Respectfully Submitted,