

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD MEETING**

**SAU Office**

**Tuesday, December 4, 2001**

**7:30 p.m.**

Communications Committee

6:30 p.m.

Steering Committee

7 p.m.

**MINUTES**

**Board**

Diane Creeley, Chair  
Anne-Marie Irwin,  
Rick Fredericks  
Barbara Busenbark, Dan Harper  
Joe MacGregor, Ken Young  
Aaron Kullgren, Denise Holmes  
Christy Greene, John Stanek

Andrew Wiley, Student Rep

**Administration**

Keith Burke, Supt.  
Paul Bartolomucci, Asst.  
Marian Alese, Bus. Adm.  
Sue Dell, CVHS  
Joan Schnare, Pierce  
Meredith Sumner, PES  
Emily Boyd, GES  
Anita Flanagan, HES  
Dick Dunning, SMS  
Niki McGettigan, TES  
Sue Copley, PES  
Adine Aldrich, FES  
Tammy Drozin, SpEd Dir

**Call to Order**

**Diane Creeley** called the School Board meeting to order at **7:30**.

**1. Minutes (Board Vote Required)**

**a. November 20, 2001**

Motion to **approve by Ken Young and second by Aaron Kullgren. Unanimous.**

**2. Superintendent's Report and Presentation of Business**

**a. Request To Accept A Gift or Donation (Board Vote Required)**

1. Antrim Elementary School received from Mr. Dan Slater a sound system for the school valued at \$980.
2. Greenfield Elementary School received from Mr. & Mrs. Frank Bresnihan a DeskJet 812C valued at \$150. for use in the Kindergarten classroom
3. Peterborough Elementary School has received from Mr. James Reynolds a Macintosh Performa LC575 valued at approximately \$350. for use in the classroom

Motion to **accept with gratitude by Ken Young. Second by Aaron Kullgren. Unanimous.**

**b. Student Volunteer of the Year – Amber Swindell**

Congratulations to **SMS student, Amber Swindell** for being named **Student Volunteer of the Year by the New Hampshire Association of Residential Care Homes!** Amber is from **Temple**, and was present to talk about her experiences as a volunteer.

## Resignation

Susan Mann Spec Ed: PES

Motion to **accept with regret by Joe MacGregor. Second by Anne-Marie Irwin. Unanimous.**

## Bomb Threats

**Keith Burke** reported that **CVHS received 2 threats last week.** The building was **evacuated and searched both times.** There was also a **third threat for Monday.** The building will be **again evacuated and searched.** It was noted that the **District takes these threats very seriously, and will prosecute the individual responsible to the fullest extent of the law when he/she is caught.**

### 3. Reports

#### a. Student

**Andrew Wiles** reported that the **senior class raised \$4000** during the annual craft fair. It was also noted that the **Aids quilt** came to town. Andrew also reported that students are **not happy about the recent bomb threats,** and are looking at them differently than they have in the past.

#### b. Communication

**Dan Harper** reported that the committee met earlier in the evening to discuss the newsletter. The theme of the newsletter will be **innovative programs** within the District. **Articles are due by mid-December – the newsletter is scheduled to go out mid-January.**

#### c. Education

**Anne-Marie Irwin** reported that the committee met last night. Topics discussed included the **NEIAP (New Hampshire Educational Improvement Program)** test results. These tests measure the District's programs against the state education frameworks. This year, **Life Skills program students were included,** as a requirement of the State Department of Education. This is extremely time consuming for teachers, because of the modifications that must be made for students taking the tests.

The second item on the agenda was the **District Local Educational Improvement Plan (LEIP).** This is the basis for all programs within the District. The first three goals were reviewed.

Next meeting is **December 17,** when the **next three goals of the LEIP will be presented.**

#### d. Budget and Property

**Aaron Kullgren** reported that the committee met on the 29<sup>th</sup> and reported that the District will **continue to address and pursue all legal avenues necessary to resolve the air quality problems at Pierce School.** It is important to note that the **air quality has been tested numerous times, and shows no evidence of toxins.** Further discussion will take place at the **January 14 meeting.**

The **second draft of the 2002 – 2003 budget was reviewed.** **Public Information nights** will take place on **December 5 at SMS, and December 6 at GBS.**

#### e. Personnel

**Actions earlier.**

**Next meeting December 10.**

f. Staff Development  
**Paul Bartolomucci** reported that the committee has decided to **rotate chairmanship on a 2-month basis**. **Subcommittees** have been formed to work on **special event workshop days, assessment, and the grievance procedure**.

g. Steering  
**Diane Creeley** reported that the committee met earlier this evening. The District has **closed on the lease agreement with Baystone Financial – funds are now available to continue with the projects at PES, AES, and CVHS**.

The Board will also **vote on the new agreement with the CVEA** later this evening.

h. Technology  
Has not met, however, **Barbara Busenbark** reported that the **new Tech Plan is available on the website**.

i. Building Committee  
**John Stanek** reported that **subcommittees have been meeting with the architect**. The committee will reconvene in **January to review preliminary plans for AES & CVHS**.

In addition, **4 firms were interviewed** for the work to be done on **the fields at CVHS**.

**Thanks to district counsel for help in the alternative financing plan, and to the voters for their continued support.**

j. Ad Hoc Committee(s)  
1. Negotiations  
To be discussed in **non-public session**.

#### 4. Old Business

##### a. Policy Adoption (Board Vote Required)

Since it has been only **28 days** since the policies below have been on the table, **motion to waive district policy of adoption after 30 days, and adopt the following policies after 28 days by Aaron Kullgren. Second by Barbara Busenbark. Unanimous.**

EC – Buildings & Grounds Management (NSBA)

ECA – Buildings & Grounds Security (NSBA)

ECAB – Vandalism (Re-affirm)

ECB – Buildings & Grounds Maintenance (Re-affirm)

ECD – Traffic & Parking Controls (Re-affirm)

EDBA – Maintenance & Control of Instructional Materials (Re-affirm)

EDC – Authorized Use of School-Owned Materials & Equipment (Re-affirm)

EEA – Student Transportation Services (NSBA)

EEAE – School Bus Safety Program (NSBA)

EEAC – Student Conduct on School Buses (Re-affirm)

#### 5. New Business

a. Motion to Commend Teachers

**Ken Young** requested that the **teachers in the Life Skills programs be recognized** for their time spent with students taking the NEIAP tests.

**Motion to commend the Special Education teachers for their extra work, and time spent adapting the NHEIAP – ALT for their students, as required by the State Department of Education, by Ken Young. Second by Christy Greene. Unanimous.**

**6. Approval of Manifests (Board Vote Required)**

**Marian Alese** certified that manifests **77- 85, Nov 28** payroll have been reviewed and are proper charges against the Contoocook Valley School District for goods and/or services and have been properly reviewed prior to their submittal to the School Board. Motion to **approve** by **Aaron Kullgren** and second by **Barbara Busenbark**. **Unanimous.**

**7. Non-Public Session: RSA 91-A-3, IIc**

**Joe MacGregor** moved that in accordance with RSA 91-A-3, IIc the Board enter non-public session at **8:10** to discuss **personnel matters, and negotiations**. Second by **Barbara Busenbark**. Board polled – unanimous.

**Exit Non-Public Session.**

Motion to **exit non-public session and seal the minutes at 8:20 p.m.** by **Anne-Marie Irwin**. Second by **Rick Fredericks**. **Unanimous.**

**Resumption of Public Session**

**Ratify CVEA Agreement**

**Diane Creeley** reported that the Board has **reached an agreement with the teachers' union**. Motion to **ratify the agreement** by **Joe MacGregor**. Second by **John Stanek**. **Unanimous.**

**Adjournment**

Motion to **adjourn** by **Anne-Marie Irwin** at **8:30**. Second by **Rick Fredericks**. **Unanimous.**

**Respectfully Submitted,**