

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**Tuesday, December 21, 2004**

**SAU OFFICE**

**Personnel Committee  
6:30 p.m.**

**Board Meeting  
7 p.m.**

**MINUTES**

**Board**

Joe MacGregor, Chair  
Tom Welden, Andy Paul  
Dan Harper, Bill McKinnon  
Butch Estey, Nan Fornal  
Craig Hicks, Christy Greene  
Ken Young

**Administration**

Keith Burke, Supt  
Paul Bartolomucci, Asst  
Marian Alese, Bus Adm  
Sue Copley, PES  
Dick Dunning, SMS  
Deb Lesure, AES  
Linda Potter, SpEd  
Tim Iwanowicz, GES  
Anita Flanagan, HES

**1. Call to Order and Pledge of Allegiance**

Joe MacGregor called the meeting to order at 7:05. Butch Estey led the Pledge to the flag.

**2. Minutes (Board Vote Required)**

**a. November 16, 2004**

Motion to approve as amended by Bill McKinnon (Page 4: Heading should be *91-A:3,lic* for Non Public Session) by Butch Estey and second by Nan Fornal. Unanimous.

**3. Superintendent's Report and Presentation of Business**

**a. Request to Accept a Gift or Donation (Board Vote Required)**

1. All Elementary Schools – Grade 3 – has received from the ConVal Arts Council a donation in the amount of \$1000 to fund the Monadnock Music Lend An Ear Program
2. Dublin Consolidated School has received from Yankee Publishing Inc., a gift in the amount of \$100 to help fund the PTO Ski Program
3. Dublin Consolidated School has received from the Dublin Community Foundation a gift in the amount of \$400 for the DCS Ski Program
4. Dublin Consolidated School has received from Delcie and Marilyn Bean a gift in the amount of \$200 to be used for the DCS Ski Program
5. Dublin Consolidated School has received from Felicity and Elizabeth Pool a Yamaha Piano valued at \$4800 for purpose of enrichment of music, drama, daily activities and school meetings, etc.
6. Greenfield Elementary School has received from an anonymous donor a gift of \$2000 for the purpose of completing the school paving project
7. Peterborough Elementary School has received from Target Stores a gift of \$2000 for the Paper Making wit Richard Lee Project

8. South Meadow School has received from Steele's Stationary 8 rolls of packing tape valued at \$26 to be used for sealing the boxes that SMS is shipping to Afghanistan
9. South Meadow School has received from the Harris Construction Co a donation of stone dust valued at \$66.47 for a pathway to the greenhouse
10. South Meadow School has received from Harris Construction Co an additional donation of stone dust valued at \$22.85 for the greenhouse pathway
11. South Meadow School has received from Mr. Cory Morill of Antrim the contents of 8' x 19' greenhouse valued at \$2500 to support the greenhouse project
12. South Meadow School has received from Beulah Dechert of Peterborough two computer, monitors and keyboards valued at \$300 to support technology needs
13. ConVal High School has received from Harv and Doreen Ames the gift of two flags (US and State) to be displayed in the high school gymnasium
14. ConVal High School has received from the Actors Circle Theater a gift of \$500 for the purpose of producing the Student Drama Project in February 2003  
Motion to accept with gratitude by Nan Fornal. Second by Andy Paul.  
Unanimous.

**b. Personnel (Board Vote Required) Please bring you agenda with you**

**1. Co-Curricular Positions**

**GBS**

Melinda Martel	Destination Imagination	\$904.02
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**Resignations**

Sylvia Shea	Destination Imagination	
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**SMS**

Emily Wrubel	Environmental Club	587.61
Nancy Blair	Newsletter Club Advisor	587.61
Eileen Couture	Drama Asst. Dir., Fall & Spring	904.02
Colleen Roy	Drama Dir., Fall & Spring	930.39
Ed Lowy	Memorial Day Parade	456.69
Ed Lowy	All State Band	456.69
Ed Lowy	Jazz Band	1126.26
Elizabeth Fortin	All State Chorus	456.69
Elizabeth Fortin	Select Chorus	1732.71
Mary Bush	New Hampshire Dance Institute	904.02
Michelle Brezovec	Newspaper	1126.26
Michelle Brezovec	Peer Mediation (Grant)	1431.37
Stephanie Dee	Odyssey of Mind	904.02
Michelle Phillips	Special Olympics	904.02
Suzette Edick	Special Olympics	904.02
Joan Joseph	Student Council, Gr 5/6 & 7/8	506.00
Nina Linnell	Student Council, Gr 5/6 & 7/8	506.00
Jodie Cutter	Student Council, Gr 5/6 & 7/8	506.00
Jan Muller	Yearbook	563.13
Vinny Volante	Yearbook	563.13

**2. Athletics**

**SMS**

Sara Cox	Girls B Team Basketball	2497.36
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**CVHS**

Steve Chabot	Freshman Boys Basketball	2497.36
Heather Saucier	Freshman Girls Basketball	2497.36
Stuart Goldberg	Nordic Skiing, Varsity	2636.73

**GBS**

#### 4. Public Comment

- a. Parent Jill Cochinos expressed concern with school cancellation policies, and asked that the Board look at their procedures for inclement weather. Ms. Cochinos suggested that wind speed and temperatures be taken into consideration when making the decision to cancel school. Beverly Patten also had some concerns because she is from a private school that honors ConVal's inclement weather decisions. Keith Burke noted that the decision must be made by 5 AM and involves input from the bus company, bus drivers, town road agents, other Superintendents, and a local weather service. Discussion followed. Ms. Cochinos also asked that students not be penalized if they do not attend school during inclement weather situations. Joe MacGregor stated that the procedures are reviewed each year. Dan Harper suggested that we continue to review both policy and procedures.

#### 5. Reports

##### a. Principal

No report.

##### b. Teacher

No report.

##### c. Student

No report.

##### d. Fields Committee

No report.

##### e. Education

Christy Greene reported that the committee met last night. The topic presented to the committee was a review of the current guidance program at all levels, including a proposal for curriculum changes. The suggested changes are based on national and state standards and proficiencies for each level. Further discussion will continue at the next meeting on January 3.

##### f. Budget and Property

Tom Welden reported that the committee has met on December 8,9, and 17 to review the first draft of the proposed 2005 – 2006 budget. The goal is to hold the proposed increase at 2.5%, not including the separate article for the new CVEA agreement, which means reducing the first draft by about \$700,000. The Board will continue to look at recommendations, including the impact of any proposed reductions. Next meeting is January 6.

##### g. Personnel

Dan Harper reported that the committee met on December 13 and earlier this evening to review the actions approved earlier this evening. The committee is charged with developing a new orientation packet for new members. In addition, the committee reviewed a sabbatical request, but was unable to fund the request at this time. Next meeting is January 10.

##### h. Staff Development

Ken Young reported that the committee met to review and approve workshop requests. Next meeting is January 10.

**i. Steering**

Has not met.

**j. Communications**

Has not met, but will meet on January 10, immediately following Personnel.

**6. Old Business**

**a. Policy Review**

1. Sub Committee Report (Report will be available at the meeting)

a. JICBB/JICBB-R – Pupil Safety and Violence Prevention Policy (Bullying)

Bill McKinnon reported that the committee met on November 21 and December 2. Proposed changes to the existing policy include changing the word “pupil” in section 2 to read “person”; replace “may develop” in section 5 with “shall develop and implement” (training). Motion to accept policy as amended by Andy Paul and second by Tom Welden. Further discussion regarding who and how incidents (of bullying) are reported to the Board. Andy Paul suggested that the words “Board chair” in section 3 be replaced with “full Board”. Second by Bill McKinnon. Amended policy passed with one against (Ken Young).

**b. Policies for Adoption (Board Vote Required)**

2. BDDC – Agenda Preparation and Dissemination

Motion to approve as presented by Tom Welden and second by Butch Estey.

Suggestion from public to post agendas in paper. Joe MacGregor noted that we are not able to control what goes into the local papers. Andy Paul suggested we remove the words “...in the two local newspapers”. Motion to approve as amended by Tom Welden and second by Butch Estey. Passed with one against (Ken Young).

3. BFD – Policy Dissemination

Ken Young suggested that the last sentence be deleted. Discussion. Shelly Nelkins (Antrim resident) objected to not having hard copies available in each school. Joe MacGregor noted that the best way to make sure the most up to date policies were available was through the web, and that hard copies are available at the SAU office. Further discussion. Passed as presented with one against (Christy Greene).

**7. New Business**

**a. Policy Review**

2. Draft Policies for Initial Consideration

a. KBAA – Policy on Right-To-Know Law

Motion to place the above policy on the table by Tom Welden and second by Ken Young. Unanimous. Butch Estey note that the word “will” in the second paragraph should be “shall”, and that “employer” (in the last paragraph should be “employee”. Further discussion. Please review and bring suggested changes to the next meeting.

**b. Dublin Study Committee**

Joe MacGregor reported that Dublin has asked that a committee be formed to look at the feasibility of Dublin’s withdrawal from the District. The District has sent

a letter to the Dublin Selectmen saying that the study can't begin until February because of current commitments.

**c. Discussion of January 2005 Board Meeting Dates**

There will be no Board meeting on January 4. January 18 is the date for the Public Hearing on the proposed budget, and a Board meeting will take place immediately after. Possible date for a second meeting in January is the 25<sup>th</sup>.

**8. Approval of Manifests (Board Vote Required)**

**Marian Alese** certified that manifests **54-69**; payroll **111,12,12A,12B & Sub 112-116**, have been reviewed and found to be proper charges against the Contoocook Valley School District for goods or services received and have been properly processed prior to their submittal to the School Board. **Motion to approve as presented by Tom Welden and second by Ken Young. Unanimous.**

**9. Non-Public Session: RSA 91-A: 3,IIc**

**a. Negotiations**

**b. Personnel**

**Motion to enter Non-Public Session as per RSA 91-A: 3,IIc to discuss negotiations and personnel by Dan Harper, second by Tom Welden at 8:45. Board polled – Unanimous.**

**Return to Public Session**

**Motion to exit Non-Public Session and seal the minutes by Craig Hicks at 9:30 p.m. Second by Tom Welden. Unanimous.**

**Adjournment**

**Motion to adjourn at 9:31 by Craig Hicks and second by Tom Welden. Unanimous.**

**Respectfully Submitted,**