

State Recertification Flow Chart

CLOCK HOUR ACCUMULATION

TEACHERS

OF ENDORSEMENTS X 30 = TOTAL HOURS FOR COMPONENT #1

OTHER AREAS (COMPONENTS 2,3) = 45 HOURS

THERE IS NO SPECIFIC NUMBER OF HOURS FOR EACH COMPONENT IN 2-3
JUST A COMBINED TOTAL OF 45



PARAEDUCATORS

20 HOURS FOR COMPONENT #1

30 HOURS FOR OTHER AREAS (COMPONENTS 2,3)

INDIVIDUAL PROFESSIONAL DEVELOPMENT PLAN

Educator develops draft of plan, meets with Supervisor for review using Criteria for Plan Approval Document including recommendations for revisions. Educator completes final plan. Educator and Supervisor sign final plan.

[Pathway Planning Flow Chart](#)

Plan must cover the 3-year period consistent with Educator's recertification cycle.

The Plan shall:

1. Focus on increased student performance
2. Satisfy requirements for recertification
3. Provide a direct link to the master plan
4. Reflect content of district curriculum, areas of certification, state frameworks, & national standards as related to individual educator's expertise
5. Cover teacher competencies as stated in ED 610.02

When the Plan is successfully completed and reviewed by the Supervisor, the Certification of Completion Form is signed by the supervisor and staff member at the end of the 3-year cycle and submitted to PD Office. Once Completion Form is received, PD Assistant processes certification renewal to Superintendent for signature.

SUMMARY OF RECERTIFICATION REQUIREMENTS FOR TEACHERS

The State Board of Education mandates that each school district in New Hampshire will be responsible for overseeing the recertification of all professional staff members. The Professional Development Master Plan is designed to help professional staff members meet recertification requirements. After a teacher receives initial certification, s/he must develop a Professional Development Plan that includes:

The development of a body of evidence that documents job embedded or formal professional development addressing the school or district goals and content areas.

or

An accumulation of a minimum of 75 continuing education units documenting job embedded or formal professional development addressing school or district goals and content areas

or

A combination of less than 75 continuing education units and evidence that together document job embedded or formal professional development addressing the school or district goals and content areas.

*The evidence teachers document should **reflect a knowledge of subject areas taught and fields of specialization in which certification is sought.***

*The evidence teachers document should reflect the **knowledge of effective developmentally appropriate teaching strategies and best practices for the subject and content areas taught and for which recertification is sought.***

*The evidence teachers document should reflect **knowledge of learners and learning.***

SUMMARY OF RECERTIFICATION REQUIREMENTS FOR TEACHERS FOR CLOCK HOURS

The situations described below highlight the differences in requirements for recertification.

Situation One: A professional staff member with one endorsement needs 75 clock hours with 30 of those hours in his/her knowledge of **subject or field of specialization**. The remaining 45 hours can be earned in component areas 2 and 3.

1 Endorsement Area x 30 hours (component 1)	=	30 hours
Other areas (component 2, 3)	=	<u>45 hours</u>
		75 hours

Situation Two: A staff member with two endorsements needs 105 clock hours with 30 hours in each **field of specialization** for which they are certified (e.g. 30 hours in English and 30 hours in learning disabilities). Of the remaining 45 hours, they can be earned in component areas 2 and 3

2 Endorsement Areas x 30 hours (component 1)	=	60 hours
Other areas (component 2,3)	=	<u>45 hours</u>
		105 hours

For each additional endorsement, a staff member must earn an additional 30 hours to keep current and recertified every three years.

SUMMARY OF RECERTIFICATION REQUIREMENTS FOR PARAEDUCATORS

The State Board of Education mandates that each school district in New Hampshire will be responsible for overseeing the recertification of all professional staff members. The Professional Development Master Plan is designed to help professional staff members meet recertification requirements. After a Paraeducator receives initial certification, s/he must develop a Professional Development Plan that includes:

The development of a body of evidence that documents job embedded or formal professional development addressing the school or district goals and content areas.

or

An accumulation of a minimum of 50 continuing education units documenting job embedded or formal professional development addressing school or district goals and content areas

or

A combination of less than 50 continuing education units and evidence that together document job embedded or formal professional development addressing the school or district goals and content areas.

The evidence paraeducators document should reflect a knowledge of subject areas .

The evidence paraeducators document should reflect the knowledge of effective developmentally appropriate teaching strategies and best practices for the subject and content areas taught

The evidence paraeducators document should reflect knowledge of learners and learning.

SUMMARY OF RECERTIFICATION REQUIREMENTS FOR PARAEDUCATORS FOR CLOCK HOURS

The situations described below highlight the requirements for recertification.

Situation One: A paraeducator with one endorsement needs 50 clock hours with 20 of those hours in his/her knowledge of **subject or field of specialization**. The remaining 25 hours can be earned in component areas 2 and 3.

1 Endorsement Area x 30 hours (component 1)	=	20 hours
Other areas (component 2, 3)	=	<u>30 hours</u>
		50 hours

SUMMARY OF RECERTIFICATION REQUIREMENTS FOR LICENSED PROFESSIONALS

The State Board of Education mandates that each school district in New Hampshire will be responsible for overseeing the recertification of all professional staff members. The Professional Development Master Plan is designed to help professional staff members meet recertification/ licensee requirements. After a person receives initial certification, s/he must develop a plan to show they have met licensee and certification requirements in their profession.